

Required Departments Review Matrix (Guidelines)

TYPE OF PROJECT	REQ.#.OF PLANS	BLDG.	PLNG.	PUBLIC WORKS	FIRE / HAZ MAT	POLICE	REC & PARKS	STORM WATER	L.A. COUNTY HEALTH DEPT.
RESIDENTIAL									
Single Family Dwellings, Duplex's									
New House, Garage or Accessory bldg	3	■ ¹	■	■					
Addition to existing building	3	■ ¹	■	■					
Remodel to existing building (kitchen, bathrm, solar panels)	3	■	■		■ ³				
Miscellaneous (siding, stucco,window change out, trellis)	2	■	■						
Site work (driveways, block wall / fence)	3	■	■	■					
Grading	3	■	■	■					
Pool/spa	3	■	■	■					
MULTI-FAMILY 3+ Units (1 Structure)									
Condo, Apartment, Apt.Prkg Garage, Accessory Bldg.									
New building	7	■ ¹	■	■	■	■	■ ²	■	
Building Addition	7	■ ¹	■	■	■	■	■ ²	■	
Remodel (interior remodel, solar panels)	3	■	■		■				
Misc - Window replacemt, roof, patio enclosure, trellis	2	■	■						
Site work (walls,pkg lot upgr, landscape/hardscape)	7	■	■	■	■	■	■ ²	■	
Grading	5	■	■	■			■ ²	■	
Pool/spa (Hlth Dept.Issues Permit) Elec.& Plumb.(City Issues)	4	■	■	■					■
Signs	3	■	■	■	■				
COMMERCIAL / INDUSTRIAL									
New building	7	■ ¹	■	■	■	■	■ ²	■	
Building Addition	7	■ ¹	■	■	■	■	■ ²	■	
Tenant Improvement- Interior, Change of Use, Arch/Struc.Changes	5	■	■	■	■	■			
Change of use / new restaurant	6	■	■	■	■	■			■
Alteration of existing restaurant	6	■	■	■	■	■			■
New restaurant	7	■	■	■	■	■		■	■
Miscellaneous -roofing, siding, window change out	2	■	■						
Site work - walls, prkg lots, landscp,hardscape	5	■	■	■	■		■ ²		
Grading	6	■	■	■	■		■ ²	■	
Mechanical Equipment-Struc.Pln Ck Req.(rooftop/outside equip)	3	■	■		■				
Signs	3	■	■	■					
Hazardous materials storage	4	■	■	■	■				
Parking light standards-Elec. not included	4	■	■	■		■			
Pool/spa (Health Dept.issues Permit -City issues Elec.& Plumb/Mech.)	4	■	■	■					■

Note 1: Structural Plans and cCalculations are required ONLY for Building & Safety

Note 2: Clearance from Rec and Park required for landscaping plans

Note 3: Only for Solar Panels

Note: Attached Elec.,Mech,& Plumb. Plans are used for reference only: NOT Plan Checked or for Permit