



# CITY OF EL SEGUNDO LIBRARY BOARD OF TRUSTEES REGULAR MEETING AGENDA

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MEETING DATE: Tuesday, September 11, 2012  
MEETING TIME: 7:00 P.M.  
MEETING PLACE: El Segundo Public Library  
Rose Garden/Gazebo Room  
111 W. Mariposa Avenue  
El Segundo, CA 90245

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The Board of Trustees, with certain statutory exceptions, can only take action upon properly posted and listed agenda items.

Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the Board of Trustees' subject-matter jurisdiction and items listed on the Agenda during the **Public Communications** portion of the meeting. The time limit for comments is generally limited to five minutes per person.

*Before speaking to the Board of Trustees, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits. While all comments are welcome, the Board of Trustees may not take action on any matter not on this Agenda. Board of Trustees members may respond to comments after Public Communications is closed.*

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**In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk (310) 524-2305. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.**

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. PRESENTATIONS – NONE**

**D. PUBLIC COMMUNICATIONS (Related to City Business only and for which the Advisory Committee is responsible – 5 minutes per person; 30 minutes total).**

**E. APPROVAL OF MINUTES for July 12, 2012**

**F. SPECIAL ORDERS OF BUSINESS – NONE**

**G. UNFINISHED BUSINESS –**

**1. Library Department Budget Update**

Discussion of the current status of the Library's FY 2012-13 Budget and the recent Strategic Budget Planning Session on August 16, 2012.

**2. Friends of the Library \$20,000 Donation for the El Segundo Herald Microfilm Project**

Update of the digitalization project of the El Segundo Herald and generous donation by the Friends of the Library at their last History Committee Meeting. A brief presentation by Mark Herbert.

**H. NEW BUSINESS –**

**1. New Signs at the Internet stations for Cell Phone Use**

Due to ongoing complaints from patrons regarding cell phone ringer noise and loud talking disturbances near the Internet Stations, new signage will be installed on the computers at the start-up screens and on top of the workstation carrels. Other areas in the library for quiet study are also being considered for additional cell phone signage.

**I. REPORTS – LIBRARY DIRECTOR (No Board Action Required)**

**1. Discussion of Library Programs, Services, Budget, Material Collections, Facility Maintenance, Personnel Changes, and Other Items Related to the Administration of the El Segundo Public Library.**

**2. Report on the School Libraries, including the El Segundo High School, the Center St. Elementary School, the Richmond St. Elementary School, and the Middle School.**

**J. REPORTS – PRESIDENT, FRIENDS OF THE LIBRARY (No Board Action Required)**

**1. Report on Book Sales, Donations, Historical Committee Activities, Special Events and Other Items Related to Friends of the Library Business.**


**K. BOARD MEMBER COMMENTS**

**L. ADJOURNMENT**

POSTED BY:

DATE:

TIME:

  
9/4/12  
4:50 p.m.