



**MINUTES
LIBRARY BOARD OF TRUSTEES**

**Rose Garden/Gazebo Room
111 West Mariposa Avenue
Tuesday, July 12, 2012 at 7:00 P.M.**

A. CALL TO ORDER

President Kevin Smith called the meeting to order at 7:00 p.m.

B. ROLL CALL

Present: Board Members Kevin Smith, Sheila Henry, Penny Armstrong and Laura Verouden.

Others present: Debra Brighton, Library Services Director and Jessie LeMay, Administrative Services.

C. PRESENTATIONS –

1. In recognition of Kevin Smith's service as President of the Board of Trustees.

Debra Brighton presented a gavel to Kevin Smith, outgoing Board President, and thanked him for his services. He will continue on the Board.

D. PUBLIC COMMUNICATIONS – None

E. APPROVAL OF MINUTES for May 22, 2012

Minutes were approved (Henry/Armstrong), 4-0.

F. SPECIAL ORDERS OF BUSINESS –

1. Election of New Library Board Officers for 2012/13

Kevin presented the slate for proposed new officers. Elected were:
Sheila Henry – President
Penny Armstrong – Vice President
Laura Verouden – Secretary/Treasurer

- **School Libraries:** All schools are out except the High School. New classes will start in the Fall.
- **Facility Maintenance:** We now have a new outdoor trash receptacle to replace the one damaged by the car accident. The north side of the outside building needs to be painted because of green moss
- **Microfilm project:** Debra gave an update that she and Mark Herbert will give a presentation at the Friends meeting next week regarding the cost of the project for their funding consideration.

2. Report on the School Libraries, including the El Segundo High School, the Center St. Elementary School, the Richmond St. Elementary School, and the Middle School.

- Joanne Gen is off for summer vacation. This subject was included in the Director's report.

J. REPORTS – PRESIDENT, FRIENDS OF THE LIBRARY (No Board Action Required)

1. Report on Book Sales, Donations, Historical Committee Activities, Special Events and other items related to Friends of the Library Business.

- A Friends' representative did not attend.

K. BOARD MEMBER COMMENTS –

1. Kevin reported that he used the Skype Room recently and excess noise is not an issue with the sound insulation. He highly recommended using the equipment and suggested that we look for additional ways to promote the room, especially with the Teen program.
2. Kevin also congratulated the newly-elected Officers, and Jessie LeMay for her photo of London's Parliament Building which appeared in the recent LA Times Travel Section.

L. ADJOURNMENT – Meeting was adjourned at 7:38 p.m. The next Board meeting will be held on Tuesday, September 11, 2012 in the Rose Garden/Gazebo Room.