

**CITY OF EL SEGUNDO  
ADOPTED OPERATING BUDGET**

**RECREATION & PARKS  
SERVICES**

***Recreation & Parks***

***Golf Course Fund***

<b>CLASSIFICATION</b>	<b>ACTUAL FY 2009/10</b>	<b>ACTUAL FY 2010/11</b>	<b>ADOPTED FY 2011/12</b>	<b>PROJECTED YEAR END FY 2011/12</b>	<b>ADOPTED FY 2012/13</b>
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**GOLF COURSE**

City Administration	362,134	538,595	550,000	411,800	537,200
Food & Beverage	341,290	340,797	478,500	347,100	347,500
Pro-Shop	187,290	191,927	207,700	148,700	179,700
Golf Course	324,079	335,871	541,700	341,600	351,800
Driving Range	135,315	178,281	224,000	127,000	169,000
General & Administrative	446,452	383,134	542,600	424,400	422,900
Golf Lessons	65,300	61,852	58,300	53,600	58,300
<b>TOTAL EXPENDITURES</b>	<b>1,861,860</b>	<b>2,030,457</b>	<b>2,602,800</b>	<b>1,854,200</b>	<b>2,066,400</b>

**ACTIVITY INFORMATION**

The Golf Course Fund is an Enterprise Fund that tracks all activities related to “The Lakes at El Segundo” Golf Course. The facilities include a nine-hole executive golf course, 58 station night-lighted driving range, golf school, pro shop, restaurant, and clubhouse.

The Fund consists of seven divisions: City Administration, Food and Beverage, Pro Shop, Golf Course, Driving Range, General and Administrative, and Golf Lessons.

**CITY OF EL SEGUNDO  
ADOPTED OPERATING BUDGET**

**RECREATION & PARKS  
SERVICES**

**CITY OF EL SEGUNDO  
ADOPTED OPERATING BUDGET**

**RECREATION & PARKS  
SERVICES**

**Recreation & Cultural Golf Course**

**Division 5301**

CLASSIFICATION	ACTUAL FY 2009/10	ACTUAL FY 2010/11	ADOPTED FY 2011/12	PROJECTED YEAR END FY 2011/12	ADOPTED FY 2012/13
<b>GOLF COURSE - ADMINISTRATION</b>					
DEBT SERVICE	61,319	32,984	206,000	6,000	200,000
SUPPLIES	0	0	0	0	2,300
SERVICE CHARGES	300,815	489,089	284,000	283,800	274,900
CAPITAL-FIXED ASSETS	0	16,522	60,000	122,000	60,000
<b>TOTAL EXPENDITURES</b>	<b>362,134</b>	<b>538,595</b>	<b>550,000</b>	<b>411,800</b>	<b>537,200</b>

**ACTIVITY INFORMATION**

The Administration Division is used to account for the debt service payments on the Golf Course Certificates of Participation (C.O.P.) which were issued on August 1, 1992. These bonds were issued to finance the construction of "The Lakes at El Segundo" Golf Course.

In addition, this division also accounts for all direct and indirect City administrative expenses, including a general administrative charge established this year, performance incentive fees for the operator, and other vehicle and equipment charges.

**CITY OF EL SEGUNDO  
ADOPTED OPERATING BUDGET**

**RECREATION & PARKS  
SERVICES**

<b>CLASSIFICATION</b>	<b>ACTUAL FY 2009/10</b>	<b>ACTUAL FY 2010/11</b>	<b>ADOPTED FY 2011/12</b>	<b>PROJECTED YEAR END FY 2011/12</b>	<b>ADOPTED FY 2012/13</b>
<b>DEBT SERVICE</b>					
4902 Principal Maturity	0	0	200,000	0	200,000
4904 Semi-Annual Interest	61,319	32,984	6,000	6,000	0
<b>TOTAL DEBT SERVICE</b>	<b>61,319</b>	<b>32,984</b>	<b>206,000</b>	<b>6,000</b>	<b>200,000</b>
<b>SUPPLIES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,300</b>
<b>SERVICE CHARGES</b>					
6202 Depreciation Expense	0	193,659	0	0	0
6207 Equipment Replacement Charges	34,800	1,600	17,800	17,800	8,700
6214 Professional/Technical	108,000	108,000	108,000	108,000	108,000
6286 General Administrative Charges	130,200	130,200	130,200	130,200	130,200
6501 Right of Way Lease	27,815	55,630	28,000	27,800	28,000
<b>TOTAL SERVICE CHARGES</b>	<b>300,815</b>	<b>489,089</b>	<b>284,000</b>	<b>283,800</b>	<b>274,900</b>
<b>CAPITAL-FIXED ASSETS</b>					
8104 Capital/Equipment	0	16,522	60,000	122,000	60,000
<b>GOLF COURSE ADMIN</b>	<b>362,134</b>	<b>538,595</b>	<b>550,000</b>	<b>411,800</b>	<b>537,200</b>

**CITY OF EL SEGUNDO  
ADOPTED OPERATING BUDGET**

**RECREATION & PARKS  
SERVICES**

***Recreation & Parks Golf Course Food and Beverage***

***Division 5302***

<b>CLASSIFICATION</b>	<b>ACTUAL FY 2009/10</b>	<b>ACTUAL FY 2010/11</b>	<b>ADOPTED FY 2011/12</b>	<b>PROJECTED YEAR END FY 2011/12</b>	<b>ADOPTED FY 2012/13</b>
<b>FOOD &amp; BEVERAGE</b>					
SALARIES	124,776	132,725	270,000	138,500	137,500
EMPLOYEE BENEFITS	28,464	27,508	25,400	34,000	33,500
SUPPLIES	36,922	36,540	38,600	30,300	34,500
SERVICE CHARGES	24,117	16,848	22,500	16,200	20,000
COST OF SALES	127,011	127,176	122,000	128,100	122,000
<b>TOTAL EXPENDITURES</b>	<b>341,290</b>	<b>340,797</b>	<b>478,500</b>	<b>347,100</b>	<b>347,500</b>

**ACTIVITY INFORMATION**

The Food and Beverage Division is responsible for providing a full-service breakfast and lunch at the golf course restaurant. It also includes special events and catering.

**CITY OF EL SEGUNDO  
ADOPTED OPERATING BUDGET**

**RECREATION & PARKS  
SERVICES**

<b>CLASSIFICATION</b>	<b>ACTUAL FY 2009/10</b>	<b>ACTUAL FY 2010/11</b>	<b>ADOPTED FY 2011/12</b>	<b>PROJECTED YEAR END FY 2011/12</b>	<b>ADOPTED FY 2012/13</b>
<b>FOOD &amp; BEVERAGE</b>					
<b>SALARIES</b>					
4104 Permanent Contract	124,776	132,725	270,000	138,500	137,500
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>28,464</b>	<b>27,508</b>	<b>25,400</b>	<b>34,000</b>	<b>33,500</b>
<b>SUPPLIES</b>					
5203 Repair & Maintenance Supplies	2,627	3,509	3,600	2,200	3,000
5204 Operating Supplies	26,789	21,038	24,000	18,500	22,000
5210 Paper Goods	6,188	10,788	9,500	8,400	8,000
5213 Replacement Of Damaged Goods	1,318	1,205	1,500	1,200	1,500
<b>TOTAL SUPPLIES</b>	<b>36,922</b>	<b>36,540</b>	<b>38,600</b>	<b>30,300</b>	<b>34,500</b>
<b>SERVICE CHARGES</b>					
6201 Advertising/Publishing	3,123	3,606	5,000	3,400	3,500
6215 Repair & Maintenance	13,392	5,692	11,500	6,500	10,300
6242 Employee Meals	6,421	6,300	6,000	6,300	6,200
6249 Fees & Licenses	1,181	1,250	0	0	0
<b>TOTAL SERVICE CHARGES</b>	<b>24,117</b>	<b>16,848</b>	<b>22,500</b>	<b>16,200</b>	<b>20,000</b>
<b>COST OF SALES</b>					
7550 Cost of Sales	127,011	127,176	122,000	128,100	122,000
<b>FOOD &amp; BEVERAGE</b>	<b>341,290</b>	<b>340,797</b>	<b>478,500</b>	<b>347,100</b>	<b>347,500</b>

***Recreation & Parks Golf Course Pro Shop***

***Division 5304***

<b>CLASSIFICATION</b>	<b>ACTUAL FY 2009/10</b>	<b>ACTUAL FY 2010/11</b>	<b>ADOPTED FY 2011/12</b>	<b>PROJECTED YEAR END FY 2011/12</b>	<b>ADOPTED FY 2012/13</b>
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**PRO SHOP**

SALARIES	21,949	23,817	60,000	23,100	30,100
EMPLOYEE BENEFITS	5,393	8,818	6,400	6,700	8,000
SUPPLIES	5,325	7,811	5,000	4,400	5,500
SERVICE CHARGES	4,024	9,552	7,000	8,100	6,800
HARD GOODS	150,599	141,929	129,300	106,400	129,300
<b>TOTAL EXPENDITURES</b>	<b>187,290</b>	<b>191,927</b>	<b>207,700</b>	<b>148,700</b>	<b>179,700</b>

**ACTIVITY INFORMATION**

The Pro Shop is the hub of the Golf Course operations providing a full line of soft and hard goods. The Pro Shop is also where golf lessons are booked and sold, tee times are recorded, greens fees collected, and range balls sold.

**CITY OF EL SEGUNDO  
ADOPTED OPERATING BUDGET**

**RECREATION & PARKS  
SERVICES**

<b>CLASSIFICATION</b>	<b>ACTUAL FY 2009/10</b>	<b>ACTUAL FY 2010/11</b>	<b>ADOPTED FY 2011/12</b>	<b>PROJECTED YEAR END FY 2011/12</b>	<b>ADOPTED FY 2012/13</b>
<b>GOLF COURSE - PRO SHOP</b>					
<b>SALARIES</b>					
4104 Permanent Contract	21,949	23,817	60,000	23,100	30,100
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>5,393</b>	<b>8,818</b>	<b>6,400</b>	<b>6,700</b>	<b>8,000</b>
<b>SUPPLIES</b>					
5204 Operating Supplies	5,325	7,811	5,000	4,400	5,500
<b>TOTAL SUPPLIES</b>	<b>5,325</b>	<b>7,811</b>	<b>5,000</b>	<b>4,400</b>	<b>5,500</b>
<b>SERVICE CHARGES</b>					
6201 Advertising/Publishing	4,054	7,145	7,000	5,000	5,000
6244 Unclassified	0	770	0	800	300
6270 Commissions	-30	1,637	0	2,300	1,500
<b>TOTAL SERVICE CHARGES</b>	<b>4,024</b>	<b>9,552</b>	<b>7,000</b>	<b>8,100</b>	<b>6,800</b>
<b>HARD GOODS</b>					
7600 Hard Goods	98,205	80,312	71,000	46,900	71,000
7601 Purchase Discount	-2,531	-1,735	-1,700	-2,300	-1,700
7602 Soft Goods	49,836	58,848	55,000	55,800	55,000
7604 Freight	5,090	4,504	5,000	6,000	5,000
<b>HARD GOODS</b>	<b>150,599</b>	<b>141,929</b>	<b>129,300</b>	<b>106,400</b>	<b>129,300</b>
<b>PRO SHOP</b>	<b>187,290</b>	<b>191,927</b>	<b>207,700</b>	<b>148,700</b>	<b>179,700</b>

**CITY OF EL SEGUNDO  
ADOPTED OPERATING BUDGET**

**RECREATION & PARKS  
SERVICES**

***Recreation & Parks Golf Course***

***Division 5305***

<b>CLASSIFICATION</b>	<b>ACTUAL FY 2009/10</b>	<b>ACTUAL FY 2010/11</b>	<b>ADOPTED FY 2011/12</b>	<b>PROJECTED YEAR END FY 2011/12</b>	<b>ADOPTED FY 2012/13</b>
<b>GOLF COURSE</b>					
SALARIES	173,074	179,758	370,000	166,100	185,700
EMPLOYEE BENEFITS	33,610	29,255	28,800	34,400	39,200
SUPPLIES	78,376	86,497	85,000	91,000	89,000
SERVICE CHARGES	39,019	40,361	57,900	50,100	37,900
<b>TOTAL EXPENDITURES</b>	<b>324,079</b>	<b>335,871</b>	<b>541,700</b>	<b>341,600</b>	<b>351,800</b>

**ACTIVITY INFORMATION**

The Golf Course Division represents the actual playing of rounds of golf and the maintenance of the course itself.

**CITY OF EL SEGUNDO  
ADOPTED OPERATING BUDGET**

**RECREATION & PARKS  
SERVICES**

<b>CLASSIFICATION</b>	<b>ACTUAL FY 2009/10</b>	<b>ACTUAL FY 2010/11</b>	<b>ADOPTED FY 2011/12</b>	<b>PROJECTED YEAR END FY 2011/12</b>	<b>ADOPTED FY 2012/13</b>
<b>GOLF COURSE</b>					
<b>SALARIES</b>					
4104 Permanent Contract	173,074	179,758	370,000	166,100	185,700
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>33,610</b>	<b>29,255</b>	<b>28,800</b>	<b>34,400</b>	<b>39,200</b>
<b>SUPPLIES</b>					
5203 Repair & Maintenance Supplies	51,893	59,258	55,000	56,300	55,000
5204 Operating Supplies	26,483	27,239	30,000	34,700	34,000
<b>TOTAL SUPPLIES</b>	<b>78,376</b>	<b>86,497</b>	<b>85,000</b>	<b>91,000</b>	<b>89,000</b>
<b>SERVICE CHARGES</b>					
6201 Advertising/Publishing	3,659	5,016	5,100	3,700	5,000
6206 Contractual Services	14,142	14,142	15,000	13,900	15,000
6207 Equipment Replacement Charge	0	0	16,800	16,800	0
6215 Repair & Maintenance	19,894	21,203	21,000	15,100	17,300
6260 Equipment Leasing Costs	1,322	0	0	600	600
<b>TOTAL SERVICE CHARGES</b>	<b>39,019</b>	<b>40,361</b>	<b>57,900</b>	<b>50,100</b>	<b>37,900</b>
<b>GOLF COURSE</b>	<b>324,079</b>	<b>335,871</b>	<b>541,700</b>	<b>341,600</b>	<b>351,800</b>

**CITY OF EL SEGUNDO  
ADOPTED OPERATING BUDGET**

**RECREATION & PARKS  
SERVICES**

***Recreation & Parks Golf Course Driving Range***

***Division 5306***

<b>CLASSIFICATION</b>	<b>ACTUAL FY 2009/10</b>	<b>ACTUAL FY 2010/11</b>	<b>ADOPTED FY 2011/12</b>	<b>PROJECTED YEAR END FY 2011/12</b>	<b>ADOPTED FY 2012/13</b>
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**DRIVING RANGE**

SALARIES	50,999	58,881	118,000	51,800	60,200
EMPLOYEE BENEFITS	7,753	7,545	5,000	8,300	10,300
SUPPLIES	8,078	13,618	15,000	13,700	12,000
SERVICE CHARGE	68,485	98,237	86,000	53,200	86,500
<b>TOTAL EXPENDITURES</b>	<b>135,315</b>	<b>178,281</b>	<b>224,000</b>	<b>127,000</b>	<b>169,000</b>

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**ACTIVITY INFORMATION**

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The Driving Range is the 58-section practice facility. The range is also the location at which all golf lessons are taught by a staff of PGA golf professionals.

**CITY OF EL SEGUNDO  
ADOPTED OPERATING BUDGET**

**RECREATION & PARKS  
SERVICES**

<b>CLASSIFICATION</b>	<b>ACTUAL FY 2009/10</b>	<b>ACTUAL FY 2010/11</b>	<b>ADOPTED FY 2011/12</b>	<b>PROJECTED YEAR END FY 2011/12</b>	<b>ADOPTED FY 2012/13</b>
<b>GOLF COURSE – DRIVING RANGE</b>					
<b>SALARIES</b>					
4104 Permanent Contract	50,999	58,881	118,000	51,800	60,200
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>7,753</b>	<b>7,545</b>	<b>5,000</b>	<b>8,300</b>	<b>10,300</b>
<b>SUPPLIES</b>					
5204 Operating Supplies	8,078	13,618	15,000	13,700	12,000
<b>TOTAL SUPPLIES</b>	<b>8,078</b>	<b>13,618</b>	<b>15,000</b>	<b>13,700</b>	<b>12,000</b>
<b>SERVICE CHARGES</b>					
6201 Advertising/Publishing	3,620	5,252	6,000	3,400	5,000
6202 Depreciation Expense	50,374	73,082	65,000	41,500	65,000
6215 Repair & Maintenance	14,491	19,903	15,000	8,300	16,500
<b>TOTAL SERVICE CHARGES</b>	<b>68,485</b>	<b>98,237</b>	<b>86,000</b>	<b>53,200</b>	<b>86,500</b>
<b>DRIVING RANGE</b>	<b>135,315</b>	<b>178,281</b>	<b>224,000</b>	<b>127,000</b>	<b>169,000</b>

**CITY OF EL SEGUNDO  
ADOPTED OPERATING BUDGET**

**RECREATION & PARKS  
SERVICES**

***Recreation & Parks Golf Course General & Administrative***

***Division 5307***

CLASSIFICATION	ACTUAL FY 2009/10	ACTUAL FY 2010/11	ADOPTED FY 2011/12	PROJECTED YEAR END FY 2011/12	ADOPTED FY 2012/13
<b>GENERAL &amp; ADMINISTRATION</b>					
SALARIES	107,332	112,707	236,000	110,900	118,500
EMPLOYEE BENEFITS	25,913	26,228	26,900	32,000	31,900
SUPPLIES	23,095	18,998	25,000	25,000	24,500
PUBLIC UTILITY SERVICES	186,345	166,879	182,700	183,100	172,500
SERVICE CHARGES	103,767	58,322	72,000	73,400	75,500
<b>TOTAL EXPENDITURES</b>	<b>446,452</b>	<b>383,134</b>	<b>542,600</b>	<b>424,400</b>	<b>422,900</b>

**ACTIVITY INFORMATION**

This Division is responsible for the administration of all aspects of the facility, including operations, accounting and supervision of all other departments.

**CITY OF EL SEGUNDO  
ADOPTED OPERATING BUDGET**

**RECREATION & PARKS  
SERVICES**

<b>CLASSIFICATION</b>	<b>ACTUAL FY 2009/10</b>	<b>ACTUAL FY 2010/11</b>	<b>ADOPTED FY 2011/12</b>	<b>PROJECTED YEAR END FY 2011/12</b>	<b>ADOPTED FY 2012/13</b>
<b>SALARIES</b>					
4104 Permanent Contract	107,332	112,707	236,000	110,900	118,500
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>25,913</b>	<b>26,228</b>	<b>26,900</b>	<b>32,000</b>	<b>31,900</b>
<b>SUPPLIES</b>					
5203 Repair & Maintenance Supplies	14,322	14,985	15,000	13,900	15,000
5204 Operating Supplies	8,773	4,013	10,000	11,100	9,500
<b>TOTAL SUPPLIES</b>	<b>23,095</b>	<b>18,998</b>	<b>25,000</b>	<b>25,000</b>	<b>24,500</b>
<b>PUBLIC UTILITY SERVICES</b>					
6101 Gas	3,772	3,517	5,000	3,400	5,000
6102 Electricity	36,367	32,005	45,000	27,000	35,000
6103 Water	88,487	74,567	75,000	104,400	75,000
6135 Credit Card Expense	33,655	32,038	35,000	29,200	35,000
6139 Bank Service Charges	16,436	17,273	16,500	14,700	16,500
6153 Personal Property Damage	5,976	7,479	6,000	4,400	6,000
6171 Business Meals	251	0	200	0	0
6172 NSF Checks	1,400	0	0	0	0
<b>TOTAL PUBLIC UTILITY SERVICES</b>	<b>186,345</b>	<b>166,879</b>	<b>182,700</b>	<b>183,100</b>	<b>172,500</b>
<b>SERVICE CHARGES</b>					
6201 Advertising/Publishing	3,620	6,470	6,000	3,900	5,000
6208 Dues & Subscriptions	1,238	1,238	2,000	800	2,000
6211 Insurance & Bonds	60,503	18,493	18,500	22,300	21,600
6213 Meetings & Travel	25	0	500	0	0
6214 Professional/Technical	1,275	2,275	2,500	2,900	2,600
6215 Repair & Maintenance	19,522	16,403	20,000	28,600	21,500
6223 Training & Education	1,873	211	2,000	600	1,500
6244 Other Unclassified Expense	1,038	-261	1,000	-1,700	300
6249 Fees & Licenses	0	0	2,500	100	3,500
6253 Postage	898	753	1,500	1,100	1,000
6254 Telephone	9,498	8,066	10,000	8,500	9,000
6284 Security Costs	2,144	3,910	4,000	6,200	6,000
6301 Legal Counsel	0	0	500	0	500
6502 Contribution Expense	2,134	764	1,000	100	1,000
<b>TOTAL SERVICE CHARGES</b>	<b>103,767</b>	<b>58,322</b>	<b>72,000</b>	<b>73,400</b>	<b>75,500</b>
<b>GENERAL &amp; ADMIN</b>	<b>446,452</b>	<b>383,134</b>	<b>542,600</b>	<b>424,400</b>	<b>422,900</b>

**CITY OF EL SEGUNDO  
ADOPTED OPERATING BUDGET**

**RECREATION & PARKS  
SERVICES**

***Recreation & Parks Golf Course Golf Lessons***

***Division 5308***

<b>CLASSIFICATION</b>	<b>ACTUAL FY 2009/10</b>	<b>ACTUAL FY 2010/11</b>	<b>ADOPTED FY 2011/12</b>	<b>PROJECTED YEAR END FY 2011/12</b>	<b>ADOPTED FY 2012/13</b>
<b>GOLF LESSONS</b>					
EMPLOYEE BENEFITS	404	0	0	0	0
SERVICE CHARGES	54,080	53,013	47,000	41,900	47,000
COST OF SALES	10,836	8,839	11,300	11,700	11,300
<b>TOTAL EXPENDITURES</b>	<b>65,320</b>	<b>61,852</b>	<b>58,300</b>	<b>53,600</b>	<b>58,300</b>

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**ADMINISTRATION**

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The Golf Lessons Division includes a full range of golf instruction taught by PGA and LPGA teaching professionals. Lessons include private, group, and clinics.

**CITY OF EL SEGUNDO  
ADOPTED OPERATING BUDGET**

**RECREATION & PARKS  
SERVICES**

<b>CLASSIFICATION</b>	<b>ACTUAL FY 2009/10</b>	<b>ACTUAL FY 2010/11</b>	<b>ADOPTED FY 2011/12</b>	<b>PROJECTED YEAR END FY 2011/12</b>	<b>ADOPTED FY 2012/13</b>
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>404</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL SERVICE CHARGES</b>					
6201 Advertising/Publishing	952	0	0	0	0
6244 Other Unclassified Expense	0	0	0	0	0
6270 Commissions	53,128	53,013	47,000	41,900	47,000
<b>TOTAL SERVICE CHARGES</b>	<b>54,080</b>	<b>53,013</b>	<b>47,000</b>	<b>41,900</b>	<b>47,000</b>
<b>COST OF SALES</b>					
6092 Junior Membership Clinics	11,164	0	0	0	0
6093 Junior Camp Expenses	0	8,618	10,500	10,900	10,500
<b>7606 Teaching Supplies</b>	<b>-328</b>	<b>221</b>	<b>800</b>	<b>800</b>	<b>800</b>
<b>TOTAL COST OF SALES</b>	<b>10,836</b>	<b>8,839</b>	<b>11,300</b>	<b>11,700</b>	<b>11,300</b>
<b>GOLF COURSE - LESSONS</b>	<b>65,200</b>	<b>61,852</b>	<b>58,300</b>	<b>53,600</b>	<b>58,300</b>