CITY OF EL SEGUNDO
JOINT SPECIAL MEETING OF THE CITY COUNCIL AND DISASTER COUNCIL
MEETING MINUTES
TUESDAY, OCTOBER 23, 2012 – 8:30 A.M.

CALL TO ORDER ~ Mayor Carl Jacobson at 8:30 A.M.

FLAG SALUTE

ROLL CALL

City Council

Mayor Carl Jacobson	-	Present
Mayor Pro Tem Suzanne Fuentes	-	Present
City Council Member Bill Fisher	-	Present
City Council Member Dave Atkinson	-	Present
City Council Member Marie Fellhauer	-	Absent

Disaster Council

Mayor Carl Jacobson	-	Present
City Council Member Bill Fisher	-	Present
City Manager Greg Carpenter	-	Present
Chief Kevin Smith	-	Present
Chief Mitch Tavera	-	Present
Public Works Director Stephanie Katsouleas	-	Present
Lieutenant Scott Doukakis	-	Present
El Segundo Unified School District Superintendent Geoff Yantz	-	Present

PUBLIC COMMUNICATIONS

None

A. MINUTES from Disaster Council Tuesday, September 25, 2012 ~ Approved

B. UNFINISHED BUSINESS

1. Review of current staff efforts and status report on City's emergency readiness and capability.

a. <u>Update by the Fire Department – Fire Chief Kevin Smith</u>

1) 1. Announced the Police Department and Fire Department successfully collaborated in their first CERT training class since the elimination of the emergency management position. The class was fully attended with 22 students graduate. Debriefing with all parties involved to evaluate on ways to improve. Recognized PD has utilized the CERT members on a few occasions.
2) Also announced that Fire made significant strides in addressing shelter facilities within the City. The past shelters have expired in terms of being recognized they are to be certified by the Red Cross. Staff attend a meeting of the Business and Industry group and was approached by a Red Cross representative who is involved in approving the Shelter facilities, she educated staff on what was involved and asked Chief if she could served as a conduit in the school to see if they would be interested in addressing shelter facilities and also working to address some in the City. Chief facilitated a meeting with the Superintendent and he quickly got an agreement approved within a week, to add the

boy's and girl's gym at the High School as approved Shelter Facilities. Staff working with the Red Cross and City Attorney to address two structures within the City – The Joslyn Center and Gordon Clubhouse. Staff to bring before City Council for approval – four buildings in the near future approved.

3) Shelter Facility: Staff is in the process of purchasing new food supply for the facility. Staff to identify an area where the food supply container would go. If Wiseburn does happens to move to the east side high school of the City, staff could ask them to participate in the Shelter Program to facilitate the east side. Staff's received request from the private industry to store emergency supply containers on their properties. At this point, zoning doesn't allow us to put storage in the parking lots. Staff to look into allowing waivers built into the zoning code.
4) The City of El Segundo is one of the few cities in LA County with a designation as a Storm Ready City – Through NOAH. There was significant of work that went in to achieving this status and it came up for renewal. Chief Smith served as the point of contact and got the City's designation renewed. The Fire Department has been re-designated for another three years – Thanks to assistance from Jeff Robinson. Staff will also seek to achieve Tsunami status.
5) ISO is a long standing organization that rates fire departments and typically address fire departments every ten years. The ESFD has in the past been rated a Class Three – Class one is the highest level possible; class nine means there is no or very limited service provided. In this recent evaluation ESFD moved from a very high three to a very low two which is significant. Areas of deficiencies; not having a reserve ladder truck; some issues with the dispatch center; staffing was a significant knockdown; hydrants not being serviced properly. Things that helped bump us up to a two was our water department, we have extraordinary water in the city, we got a very high rating in this area 94% overall. In staff's opinion the ESFD could easily be a one if there were an increase in staffing and possibly replacing the ladder truck.

b. <u>Update by the Police Department – Police Chief Mitch Tavera</u>

1) Jeff Robinson was instrumental in updating the emergency radio frequency, station AM 1040. Staff will update the voice recording to an automated message and into Social Media.

2) Two Satellite Phone are in the final phase of testing and we should have it mission ready within the next two weeks.

3) The command vehicle has been updated due to the efforts of Chief Kaufmann from Hawthorne. Updated all TV site HD to allow and install video from helicopters. Any video they are shooting downloads onsite, on-time, on demand. It's a remarkable tool. Hats off to Chief Kaufmann.

4) Congratulations to Captain Bob Turnbull for being selected by Southbay Chief as the new Area G Area Commander.

5) Lt Scott Doukakis statewide emergency management systems, received updated list from HR and we'll next send emails out to directors to ensure make sure staff are trained in required courses.

6) Staff went to Riverside, where there were several vehicles for law enforcement and fire to measure interoperability, compatibility as far as communicating mobile platform. Nice job done by LA County's sister or brother frequency to get us up and running as an area with mobile platforms.

7) Lt Scott Doukakis provided updated regarding Web EOC and its contract that's due to expire at end of the month. We are looking at other solution with help from Wildan to determine which system is better and what we need to use given our requirements.

c. <u>Update by the Public Works Department – Director Stephanie Katsouleas</u>

1. Staff purchased 17 radios, mobiles for the vehicles.
2. Narrowband scheduled from September to October and has now been pushed to November by FCC.
3. Cross training of Staff opportunities across departments. It's a volunteer opportunity and class and pay remains the same. It's a huge benefit for the City and the employees. The feedback from the employees is that they are receptive to and excited about it. We're hoping to include it in future negotiations of the contract.
4. Public Works' Beach Bathroom facility has been officially designated by FEMA; aside from that, El Segundo is out of the designated zone.

d. <u>Update by the El Segundo Unified School District – Geoff Yantz</u>

Participated in great shake out last week at the high school and we deployed the search and rescue team. It was a good drill and we're always updating our emergency policy. It's in a good a shape as it can be given the resources.

e. <u>Update by the El Segundo Business and Industry</u>

None

D. NEW BUSINESS

1. Action Items for next meeting were discussed: What's Missing and Needed, Priorities; and Emergency Preparedness news articles, website, and update at next City Council Meeting.
2. Next Meeting ~ Tuesday, November 27, 2012 at 8:30 a.m.

ADJOURNMENT – Meeting Adjourned at 9:47 A.M.