REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL TUESDAY, SEPTEMBER 18, 2012 – 5:00 PM

5:00 P.M. SESSION

CALL TO ORDER - Mayor Jacobson at 5:00 PM

ROLL CALL

Mayor Jacobson - Present
Mayor Pro Tem Fuentes - Present
Council Member Fisher - Present
Council Member Atkinson - Present
Council Member Fellhauer - Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250.

SPECIAL ORDER OF BUSINESS:

Interview of candidates and potential appointments to the Investment Advisory Committee and the Environmental Committee. (Note: the interviews will commence at approximately 5:00 p.m. and take place in the West Conference Room in City Hall)

Council consensus to appoint Steve Smetana to the Investment Advisory Committee for a partial term to expire 6/30/2013; Suzanne Smith to the Environmental Committee for a partial term to expire 6/30/2014 and Larry Klingaman to a full term to expire 6/30/16.

CLOSED SESSION:

The City Council moved into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City's Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City's Labor Negotiators; as follows: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov't Code §54956.9(a) -2- matter

City of El Segundo vs. City of Los Angeles, et. al. LASC Case No. BS094279 Willmore vs. City of El Segundo, LASC Case No. YC067196

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code §54956.9(b): -0- matter.

Initiation of litigation pursuant to Government Code §54956.9(c): -2- matter.

DISCUSSION OF PERSONNEL MATTERS (Gov't Code §54957): -0- matter

APPOINTMENT OF PUBLIC EMPLOYEE (Gov't. Code § 54957) -0- matter

CONFERENCE WITH CITY'S LABOR NEGOTIATOR (Gov't Code §54957.6): -1-matters

Represented Group: Supervisory and Professional Employees Association (SPEA) Negotiator: Greg Carpenter, City Manager

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov't Code §54956.8): -1-matters

Sale or Lease of City Owned Property (Price and Terms):

Real Property: City owned parking lot at Corner of Main Street and Grand Avenue

(Assessor Parcel Number: 4135-003-901)

City's Negotiator: Greg Carpenter, City Manager

Council recessed at 6:59 p.m.

REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL TUESDAY, SEPTEMBER 18, 2012 - 7:00 P.M.

7:00 P.M. SESSION

CALL TO ORDER – Mayor Jacobson at 7:02 p.m.

INVOCATION – Tracy Weaver, City Clerk

PLEDGE OF ALLEGIANCE - Council Member Atkinson

PRESENTATIONS

a) Council Member Marie Fellhauer presented a Proclamation – Commending the El Segundo Kiwanis Club for sponsoring and organizing the 36th Annual Richmond Street Fair on September 22, 2012.

ROLL CALL

Mayor Jacobson - Present
Mayor Pro Tem Fuentes - Present
Council Member Fisher - Present
Council Member Atkinson - Present
Council Member Fellhauer - Present

PUBLIC COMMUNI.CATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.

Fred Adjariar spoke on behalf of the Golden State Water Company.

Mike Dugan, Resident, spoke concerning The Lakes Golf Course.

Blake Parker, Youth Manager for Tree Musketeers, spoke on the benefits of trees on the economy and upcoming workshops in October.

George Ramaldi, Resident, spoke concerning The Lakes Golf Course.

Brian Lewis, former Tournament Director for The Lakes and instructor for Good Swings, spoke concerning The Lakes Golf Course.

A. PROCEDURAL MOTIONS

Consideration of a motion to read all ordinances and resolutions on the Agenda by title only.

MOTION by Council Member Fellhauer, SECONDED by Council Member Fisher to read all ordinances and resolutions on the Agenda by title only. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

- B. SPECIAL ORDERS OF BUSINESS (PUBLIC HEARING)
- 1. Consideration and possible action (Continued Public Hearing) regarding the Fiscal Year 2012-2013 Budget (including all City Revenues and Expenditures), and Adoption of Resolution approving and adopting the 2012-2013 Final Operating Budget as amended and Adopting the Appropriation Limit for Fiscal Year 2012-2013. (Copies of the Fiscal Year 2012-2013 Preliminary Budget can be found in the Library, City Clerk's office, and on the City's website.) (Fiscal Impact \$116,706,800 in total appropriations; Revenues of \$103,300,650 and prior year designations of \$13,406,150)

Mayor Jacobson stated that this was the time and place to continue the public hearing, receive testimony, adopt a Resolution approving and adopting the Fiscal Year 2012-2013 Operating Budget and Appropriation Limit; incorporate "Exhibit A Fiscal Year 2012-2013 Change List of Budget Revisions in all Funds" into the Adopted Budget and transfer any fiscal year 2011-2012 General Fund savings into the Economic Uncertainty Fund in fiscal year 2012-2013 once the fiscal year 2011-2012 audit is complete; and approve the Principal Civil Engineer Position for the Water and Wastewater Fund.

City Clerk Weaver stated that proper notice had been given in a timely manner and that no written communication has been received in the City Clerk's office.

Debra Cullen, Finance Director, gave a presentation.

Opened Hearing to the public.

MOTION by Mayor Pro Tem Fuentes, SECONDED by Council Member Fisher to close the Public Hearing. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

Mark Hensley, City Attorney, read by title only:

RESOLUTION NO. 4793

A RESOLUTION ADOPTING THE 2012-2013 FINAL OPERATING BUDGET FOR THE CITY OF EL SEGUNDO AND THE APPROPRIATION LIMIT FOR 2012-2013.

MOTION by Mayor Pro Tem Fuentes, SECONDED by Council Member Fellhauer to adopt Resolution No. 4793. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

- C. UNFINISHED BUSINESS
- D. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
- Consideration and possible action to announce the appointments to the Investment Advisory Committee and Environmental Committee. (Fiscal Impact: None)

Mayor Jacobson announced the following appointments: Steve Smetana to the Investment Advisory Committee for a partial term to expire 6/30/2013; Suzanne Smith to the Environmental Committee for a partial term to expire 6/30/2014; and Larry Klingaman to a full term to expire 6/30/16.

E. CONSENT AGENDA

All items listed are to be adopted by one motion without discussion and passed unanimously. If a call for discussion of an item is made, the item(s) will be considered individually under the next heading of business.

- 3. Approved Warrant Numbers 2589055-2589229 on Register No. 23 in the total amount of \$899,083.59 and Wire Transfers from 8/17/12 through 8/30/12 in the total amount of \$850,387.36. Authorized staff to release. Ratified Payroll and Employee Benefit checks; checks released early due to contracts or agreement; emergency disbursements and/or adjustments; and wire transfers.
- 4. Approved Regular City Council Meeting Minutes of September 4, 2012 and Special Meeting Minutes of September 4, 2012.
- 5. Waived the bidding process per El Segundo Municipal Code § 1-7-10 and authorized the purchase of mobile data computers and associated accessories to be installed on El Segundo Fire Department emergency vehicles. (Fiscal Impact: \$59,172.66)
- 6. Approved the Amended and Restated Joint Use Agreement between the City of El Segundo and the El Segundo Unified School District for a term of ten (10) years, approved the Agreement between the City of El Segundo and the El Segundo Unified School District for Joint Use of Video Studio and Equipment for a term of fifteen (15) years, and approved the First Amendment to MOU between

- the City of El Segundo and the El Segundo Unified School District for Library Services for a term of ten (10) years (Fiscal Impact: \$330,000.00 annually from General Fund; \$718,120 annually for various in-kind services)
- 7. Approved of ongoing agreements and blanket purchase orders for FY 2012-2013 in excess of \$25,000 for various departments: Waived the formal bidding process and authorized the continued purchase of various goods and services as described. 1). Authorized the City Manager to execute an amendment to Agreement No. 4095, in a form approved by the City Attorney, with EK & EK to (a) substitute MWW Group with EK & EK; (b) extend the term of the agreement to September 30, 2013; (c) authorized payment for services up to \$75,000 in FY 2012-2013 (General Fund); 2.) Authorized the City Manager to extend ongoing service agreement, with Baker & Taylor Information Services for supplying books and other library materials, and issuance of blanket purchase order not to exceed \$70,000 in FY 2012-2013 (General Fund); 3) Authorized the City Manager to extend contract #2235 to Innovative Interfaces, Inc., for library computer network system maintenance and issuance of blanket purchase order not to exceed \$30,000 in FY 2012-2013 (General Fund); 4.) Authorized the City Manager to extend ongoing service Agreement No. 3790 with J. Lee Engineering to provide plan check and inspection consulting services for the Building and Safety Division not to exceed \$150,000 in FY 2012-2013 (General Fund); 5) Authorized the City Manager to extend ongoing service Agreement No. 3688 with JAS to provide plan check and inspection consulting services for the Building and Safety Division not to exceed \$100,000 in FY 2012-2013 (General Fund); 6) Authorized the City Manager to extend ongoing service Agreement No. 3987 with Scanning Services Corporation: scans and inputs data into the City's document imaging system not to exceed \$25,000 in FY 2012-2013 (General Fund); 7) Authorized the City Manager to extend ongoing service Agreement No.4105 with Willdan Engineering Services to provide professional planning consulting and engineering services to the City not to exceed \$70,000 in FY 2012-2013 (General Fund); 8) Authorized the City Manager to extend ongoing service Agreement No. 3907 with U.S. HealthWorks to provide an extremely cost effective method of delivery of pre-employment and occupational medical services not to exceed \$45,000 in FY 2012-2013 (General Fund); 9) Authorized the City Manager to extend ongoing service Agreement No. 3912 with Westchester Medical Group/Center for Heart and Health to provide annual safety employees fitness for duty and executive physical examinations not to exceed \$70,000 in FY 2012-2013 (General Fund); 10) Authorized the City Manager to extend ongoing service Agreement No. 3882 with York Risk Services Group to administer workers' compensation claims not to exceed \$95,365 in FY 2012-2013 (Workers' Compensation Fund); 11) Authorized the El Segundo Fire Department to waive the bidding process per El Segundo Municipal Code §1-7-10 to purchase medical and pharmaceutical supplies, and piggyback on the City of El Cajon's Bound Tree Medical, Inc. ("Bound Tree") Bid #005-12, and authorized issuance of a blanket purchase order to Bound Tree for medical and pharmaceutical supplies not to exceed \$26,000 in FY 2012-2013 (General Fund);

12) Authorized the issuance of a blanket purchase order to UCLA Center for Pre-Hospital Care for continuing education, defibrillation training and AED program oversight not to exceed \$32,600 in FY 2012-2013 (General Fund); 13) Authorized the City Manager to execute a one-year Contract No. 3881 with All Cities Management Company to provide crossing guard services for the El Segundo School District not to exceed \$80,000 in FY 2012-2013 (General Fund): 14) Authorized the issuance of a blanket purchase order to Mayer Hoffman McCann PC (Agreement #3866) for auditing services not to exceed \$55,910 in FY 2012-2013 (General Fund); 15) Authorized all El Segundo City Departments to waive the bidding process per El Segundo Municipal Code § 1-7-10 to purchase maintenance/repair operating supplies, and industrial supplies, and piggyback on U.S. Communities Government Purchasing Alliance Contract # 11019-RFP awarded to Home Depot U.S.A. Inc., and authorized issuance of a citywide open purchase order to Home Depot for maintenance/repair operating supplies, and industrial supplies, under the agreement not to exceed \$25,000 in FY 2012-2013 (General Fund); 16) Authorized all El Segundo City Departments to waive the bidding process per El Segundo Municipal Code § 1-7-10 to purchase office supplies, related products and off-site office services, and piggyback on The Cooperative Purchasing Network (TCPN) Contract # R5023 awarded to Office Depot, and authorize issuance of a citywide open purchase order to Office Depot for office supplies, related products and off-site office services under the agreement not to exceed \$60,000 in FY 2012-2013 (General Fund); 17) Authorized the issuance of a blanket purchase order to Main Street Management for leasing of office space for Residential Sound Insulation (RSI) program. The annual lease payment is not to exceed \$33,000 in FY 2012-2013 (General Fund); 18) Authorized the issuance of a blanket purchase order to 612 Twin Holdings, LLC for parking garage annual lease. The annual lease payment is not to exceed \$260,000 in FY 2012-2013 (General Fund); 19) Authorized the issuance of a blanket purchase order to Lane Donovan Partners, LLC (Agreement #3399) to provide management services for The Lakes Golf Course for an amount not to exceed \$108,000 in FY 2012-2013 (Golf Course Fund); 20) Authorized the issuance of a blanket purchase order to TruGreen Landcare (Agreement #4096) to provide weekly landscape services for an amount not to exceed \$153,504 in FY 2012-2013 (General Fund); 21) Authorized the City Manager to extend ongoing tree maintenance services agreement with Great Scott Tree Service Inc. (Agreement #3476) for services not to exceed \$70,000 in FY 2012-2013 (General Fund); 22) Authorized staff to continue to purchase gasoline and diesel fuel for City vehicles and equipment through the use of spot market purchasing in an amount not to exceed \$315,000 (Various); 23) Authorized the issuance of a blanket purchase order to Metron Farnier & Actaris in an amount not to exceed \$100,000 in total for the purchase of single jet water meters for the City's water system in FY 2012-2013 (Water Enterprise Fund); 24) Authorized the issuance of a blanket purchase order to Blue Diamond Materials, a division of Sully Miller Contracting Company in an amount not to exceed \$30,000 for the purchase of asphalt paving materials for Street Maintenance Division projects in FY 2012-2013 (General Fund); 25) Authorized the issuance

of a blanket purchase order to Flo-Systems, Inc. in an amount not to exceed \$75,000 for ongoing repair and maintenance of the City's sewer and storm water stations in FY 2012-2013 (Sewer Fund); 26) Authorized the City Manager to extend ongoing custodial services agreement with Bell Building Services (Agreement #3898) and issuance of blanket purchase order not to exceed \$66.540 in FY 2012-2013 (General Fund); 27) Authorized the issuance of a blanket purchase order to Infosend, Inc. (Agreement #4203) to provide water utility bill print and mail services for an amount not to exceed \$27,500 in FY 2012-2013 (Water Funds); 28) Authorized the City Manager to extend the ongoing professional service Agreement (4269) with Aerotek for providing temporary staffing service for the Public Works Department not to exceed \$50,000 in FY 2012-2013 (General Fund); 29) Authorized the City Manager to execute a one-year contract with the Society for the Prevention of Cruelty to Animals Los Angeles for animal sheltering services, not to exceed \$28,200 in FY 2012-2013 (General Fund); 30) Authorized the City Manager to execute a oneyear Contract No. 4223 with Duncan Solutions (formerly Enforcement Technology Inc.) for processing of parking citations/collections, not to exceed \$77,000 in FY 2012-2013 (General Fund); 31) Authorized the City Manager to execute a one-year contract amendment and/or purchase order with Tyler Technologies who provide financial software to manage the City's General Ledger, Accounts Receivable, Accounts Payable, Payroll, and Human Resources. This item is for annual licensing, maintenance, and support of these systems not to exceed \$36,000 in FY 2012-2013 (General Fund); 32) Authorized the City Manager to extend ongoing 3-year Contract No. 3957 with Gall Uniforms for an additional 3-years (per existing contract) to provide uniforms & equipment to police personnel, not to exceed \$60,000 in FY 2012-2013 (General Fund); 33) Authorized the City Manager to purchase broadband airtime for ESPD (via their GPS/AVL) with Sprint not to exceed \$25,000 in FY 2012-2013 (General Fund): 34) Authorized the City Manager to execute a one-year contract with Active Network for the purpose of a city-wide Class Casher & Scheduling System not to exceed \$36,000 in FY 2012-2013 (General Fund). (Fiscal Impact: General Fund \$2,089,754; Assets Forfeiture Fund \$13,000; Prop A Fund \$30,000; Water Fund \$136,500; Sewer Fund \$88,000; Golf Course Fund \$108,000; Workers' Compensation Fund \$95,365)

- 8. Adopted Resolution No. 4786 and Resolution No. 4787 updating the employer's contribution under the Public Employees' Medical and Hospital Care Act for the El Segundo Fire Fighters' Association, and the El Segundo Police Officers' Association. (Fiscal Impact: Active Employees \$53,000.00; Retirees \$19,000.00)
- 9. Approved class specifications and adopted a resolution providing the proposed Class Specifications for new and re-titled classes of Deputy City Clerk I, Deputy City Clerk II, Human Resources Assistant, and Senior Human Resources Analyst; Adopted the Resolution No. 4788 establishing the Basic Monthly Salary Range for the job classifications of Deputy City Clerk I, Deputy City Clerk II, Human Resources Assistant, and Senior Human Resources Analyst; Approved

- elimination of the Records Technician (City Clerk) classification; Approved the Examination Plans for Deputy City Clerk I, Deputy City Clerk II, Human Resources Assistant, and Senior Human Resources Analyst. (Fiscal Impact: 0)
- 10. Adopted Resolution No. 4789 providing for salary and benefit changes to Chapter 1A2, Management-Confidential Series, of the El Segundo Administrative Code and adopted resolutions for CalPERS Employer Paid Member Contributions (EPMC) for Miscellaneous Executives, Resolution No. 4790, Safety Executives, Resolution No.4791, and Fire Management, Resolution No. 4792. (Fiscal Impact: Item 1 \$38,528 reduction in OPEB costs and Item 2 there is no fiscal impact).
- 11. Authorized the Mayor to execute Lease Agreement No. 4324 with Golden State Water Company in a form approved by the City Attorney. (Fiscal Impact: \$133,420.00 revenue to the Water Enterprise Fund)
- 12. Accepted the Maryland Street Improvement Project as complete and authorized the City Clerk to File a Notice of Completion in the County Recorder's Office. Improvement Project. Project No.: PW 11-02. (Fiscal Impact: \$155,325.00)
- 13. PULLED FOR DISCUSSION BY STAFF
- 14. Authorized the City Clerk to file the City's Planning and Building Safety Director's Notice of Completion in the County Recorder's Office related to the City's Residential Sound Insulation Program's Group 41 and authorized the City Manager, or designee, to close out Project No. RSI 11-06. (Project No. RSI 11-06). (Final Contract Amount: \$1,465,966.36)
- 15. Authorized the City Manager to execute an amendment to Contract 4309, in a form approved by the City Attorney, with Bucknam Infrastructure Group, Inc. to expand the scope of work, extend the term, and increase the contract amount by \$9,375.00 for expanded pavement condition survey services. (Fiscal Impact: \$9,375.00)

MOTION by Council Member Fellhauer, SECONDED by Council Member Fisher to approve Consent Agenda items 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 14 and 15. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

CALL ITEMS FROM CONSENT AGENDA

13. A Status report on the City's Residential Sound Insulation (RSI) Program, discussion of the possible sale of the City's RSI demonstration home at 910 Hillcrest Street, and consideration and possible action to adopt policy changes to the City's Residential Sound Insulation (RSI) Program. (Fiscal Impact: policy changes may result in lower pricing on future contractor bids).

James O'Neil, Program Manager, gave a report.

MOTION by Mayor Pro Tem Fuentes, SECONDED by Council Member Fisher to authorize staff to contact Los Angeles World Airports (LAWA) and Federal Aviation Administration (FAA) to request authorization to reinvest proceeds from the sale of the City's demonstration home when the City decides to sell the house; adopted policy changes detailed in the staff report. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

- F. NEW BUSINESS
- G. REPORTS CITY MANAGER None
- H. REPORTS CITY ATTORNEY None
- I. REPORTS CITY CLERK None
- J. REPORTS CITY TREASURER None
- K. REPORTS CITY COUNCIL MEMBERS

Council Member Fellhauer – Thanked Tree Musketeers for their concerns on the trees in El Segundo. Attended the Independent Cities Installation Dinner this week. Encouraged everyone to attend the Space Shuttle landing on Friday, September 21, 2012.

Council Member Atkinson -

16. Consideration and possible action regarding the recommendation to create an exploratory Task Force to undergo an analysis of the existing fee schedule, pricing policies, and cost-recovery models for the programs and services provided by the Department of Recreation and Parks. (Fiscal Impact: None)

MOTION by Council Member Fisher, SECONDED by Mayor Pro Tem Fuentes to initiate the creation of a Task Force and select Council Member Atkinson and Council Member Fellhauer to participate on the Task Force along with two Recreation and Parks Commissioners, one Recreation Superintendent, one Recreation Supervisor and one Administrative Analyst. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

Council Member Fisher – Thanked the Mason's for sponsoring Constitution Day on Monday, Sept. 17, 2012.

Mayor Pro Tem Fuentes – Attended the LAEDC Jobs Defense Council meeting, attended both the Fire Department Pancake Breakfast and softball game between the Fire Department and the Police Department, and attended Fire Station #1 Memorial to

9/11. Would like to encourage the city to honor 9/11 yearly. Encouraged all to attend the Space Shuttle landing on Friday, September 21, 2012.

Mayor Jacobson – Spoke on behalf of the Automobile Driving Museum's National Plug-In Car Day. The Museum will feature a 1915 Electric Vehicle.

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Bill Watkins, El Segundo School Board, thanked the City for their continued financial support.

MEMORIALS – Frank (Monte) Montecalvo.

CLOSED SESSION – Returned to closed session at 7:54 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)

ADJOURNMENT at 8:39 p.m.

Tracy Weaver, City Clerk