CITY OF EL SEGUNDO
JOINT SPECIAL MEETING OF THE CITY COUNCIL AND DISASTER COUNCIL
**MEETING MINUTES**
TUESDAY, MARCH 26, 2013 – 8:30 A.M.

**CALL TO ORDER ~** Mayor Carl Jacobson at 8:31 A.M.

**FLAG SALUTE**

**ROLL CALL**

**City Council**

| | | |
|---|---|---|
| Mayor Carl Jacobson | - | Present |
| Mayor Pro Tem Suzanne Fuentes | - | Present |
| City Council Member Bill Fisher | - | Present |
| City Council Member Dave Atkinson | - | Present |
| City Council Member Marie Fellhauer | - | Absent |

**Disaster Council**

| | | |
|---|---|---|
| Mayor Carl Jacobson | - | Present |
| City Council Member Bill Fisher | - | Present |
| City Manager Greg Carpenter | - | Present |
| Chief Kevin Smith | - | Present |
| Chief Mitch Tavera | - | Present |
| Public Works Director Stephanie Katsouleas | - | Present |
| Captain Bob Turnbull | - | Present |
| Captain Brian Evanski | - | Present |
| Lieutenant Ray Garcia | - | Present |
| El Segundo Unified School District Superintendent Geoff Yantz | - | Absent |
| Willdan Emergency Manager Denise Davis | - | Present |

**PUBLIC COMMUNICATIONS ~** None

**A. MINUTES** from Disaster Council Tuesday, January 22, 2013 ~ Approved

**B. UNFINISHED BUSINESS**

**1. Review of current staff efforts and status report on City's emergency readiness and capability.**

**a. <u>Update by the Fire Department – Fire Chief Kevin Smith</u>**

1) Chief Smith announced that they recently accomplished replacing the City Emergency Food and Water Supply as well as moving forward the approach regarding shelf life has been adjusted from lessons learned.
2) Not on the agenda but Chief Smith also announced that NOAH sent a notification of a large scale exercise on Tsunami Warning System to be held at 10:15 a.m. on March 27.

**b. <u>Update by the Police Department – Police Chief Mitch Tavera</u>**

1) Chief Tavera alerted all department heads that the EOP had been sent out and requested all to complete and return to Captain Turnbull as soon as possible.
2) Captain Turnbull introduced and welcomed Denise Davis, our new Part-time Emergency Management Contract Employee for the City of El Segundo. Denise Davis briefed all on her background and experience with Willdan Homeland Solutions.
3) Captain Turnbull provided all information regarding Smart911 concept and webinar.
4) Lt. Garcia provided a briefing of the results of LA County Operational Area Exercise he attended with Denise Davis.

c. **Update by the Public Works Department – Director Stephanie Katsouleas**
Stephanie Katsouleas provided an update on Sewer/Water Mutual Aid program.

d. **Update by the El Segundo Unified School District – Geoff Yantz**
None

e. **Update by the El Segundo Business and Industry**
Becky Christy provided an update on logistics and topic of their next meeting.

**C. NEW BUSINESS**

1. **Fire Department** – None
2. **Police Department** – None
3. **Public Works** – None
4. **El Segundo Unified School District** - None
5. **El Segundo Business and Industry Group** - None

Next Meeting ~ Tuesday, May 28, 2013 at 8:30 a.m.

**ADJOURNMENT** – Meeting Adjourned at 8:49 A.M.