

Regular Meeting of the El Segundo Senior Citizen Housing Board Corporation

Agenda

Wednesday, June 26, 2013 at 7:00 pm

**Park Vista Senior Housing
615 E. Holly Avenue,
El Segundo, CA 90245**

Senior Citizen Housing Board

Martin Stone, President
Carol Wingate, Vice President
Karen Gorin, Secretary
Paula Rotolo, CFO
Laura Freeman, Board Member
Jim de Cordova, Board Member
Terry Sue Aikens, Board Member

City Council

Mayor, Bill Fisher
Mayor Pro Tem, Carl Jacobson
Council Member, Suzanne Fuentes
Council Member, Dave Atkinson
Council Member, Marie Fellhauer

Greg Carpenter - City Manager
Gregg Kovacevich - Board Representative per City Attorney, Mark Hensley
Neil Cadman - Cadman Group
Cindy Mortesen - Stenographer / Recording Secretary
Bob Cummings - Director, Recreation & Parks Department
Meredith Petit - Recreation Superintendent / City Liaison

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Agenda Only - Posted at Joslyn Center
Agenda Only - Posted at Park Vista Apartments

REGULAR MEETING AGENDA
El Segundo Senior Citizen Housing Board Corporation
Wednesday, June 26, 2013 - 7:00 pm

Park Vista Senior Housing
615 E. Holly Avenue, El Segundo, CA 90245

Please note that, with limited statutory exceptions, the El Segundo Senior Housing Board may not discuss or take action on any item that does not appear on the agenda. There are two opportunities for public comment during each meeting. During the first public communication item at the beginning of the meeting, any member of the public may address the Board as to any item appearing on the agenda. During the second public communications item near the close of the meeting, any member of the public may address the Board as to any item of interest that is not on the agenda but which is within the subject matter jurisdiction of the Senior Housing Board. Members of the public may speak for up to five minutes during each public communication item. Before speaking to the Board, please give: Your name and address (or organization you represent). Please respect the five-minute time limit.

CALL TO ORDER: 7:00 pm

ROLL CALL

A. PUBLIC COMMUNICATION – (5 Minute Limit)

At this time, members of the public may speak to any item **appearing on the agenda**. Each member of the public may speak for a maximum of five minutes. Before speaking, please state your name and address for the record. If you represent an organization or a third party, please so state.

B. MINUTES OF THE MEETING OF May 22, 2013.

1. **Recommendation:** Approval

C. NEW BUSINESS

1. **President's Report**

Reports regarding correspondence, meetings, and business related to Park Vista.

Recommendation: Discussion and Possible Action

2. **Presentation of the Management Report**

Report from the Cadman Group regarding Park Vista operations and management.

Recommendation: Discussion and Possible Action

3. Reserve Accounts LAIF (Local Agency Investment Fund)

Discussion, review, and status report on the Investment Fund.

Recommendation: Review and Approve

4. Financial Statements for Approval by Board

Discussion and review including, but not limited to, statements, invoices, finances, and transfers between accounts.

Recommendation: Discussion and Possible Action

5. Reserve Study

Discussion and possible action regarding the preparation of the 2014 Reserve Study.

Recommendation: Discussion and Possible Action

D. UNFINISHED BUSINESS

1. 2012 Financial Audit

Update regarding the financial audit on the 2012 budget.

Recommendation: No Action Required

2. Park Vista Roof Project Update

Status report of the Park Vista Roof Project.

Recommendation: No Action Required

E. OLD BUSINESS

F. CITY STAFF REPORT

A general report from City Liaison, Meredith Petit.

G. RESIDENT SUGGESTION BOX ITEMS

A designated Board member and/or the management company will report on comments received in the resident suggestion box since the last meeting. The Board may not discuss or take action on any comment or suggestion, but may vote to place an item on a future agenda for discussion and possible action.

H. BOARD MEMBERS REPORT

A general report from the Senior Citizen Housing Board Members.

I. PUBLIC COMMUNICATION (5 Minute Limit)

At this time, members of the public may speak to any item of interest **not appearing on the agenda** but which is within the subject matter jurisdiction of the Senior Housing Board. Please note that State law prohibits the Board from discussing or taking action on any item that does not appear on the agenda. Each member of the public may speak for a maximum of five minutes. Before speaking, please state your name and address for the record. If you represent an organization or a third party, please state it for the Minutes.

NEXT REGULAR MEETING: **July 17, 2013**; 7:00 pm at Park Vista.

ADJOURNMENT

POSTED BY: _____

DATE/TIME: _____