

# PLANNING COMMISSION SPECIAL MEETING ACTION REPORT

MEETING DATE: Thursday, January 16, 2014

**MEETING TIME:** 5:30 p.m.

MEETING PLACE: City Council Chambers, City Hall

350 Main Street

El Segundo, California 90245-0989

**VIDEO:** El Segundo Cable Channel 3 (Live).

Replayed on Friday following Thursday's Meeting

at: 1:00 p.m. and 7:00 p.m., Channel 3.

The Planning Commission, with certain statutory exceptions, can only take action upon properly posted and listed agenda items.

Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the subject-matter jurisdiction of the Planning Commission and items listed on the Agenda during the **Public Communications** portion of the meeting. Additionally, the public can comment on any public hearing item on the Agenda during the public hearing portion of such item. The time limit for comments is generally limited to five minutes per person.

Members of the public may request that items be placed on the Agenda by submitting a **Written Request** to the Planning and Building Safety Director at least ten days before the Planning Commission Meeting (by 10:00 a.m. the Monday of the prior week). The request must include a brief general description of the business to be transacted or discussed at the meeting. Playing of video tapes or use of visual aids may be permitted during meetings if they are submitted to the Planning and Building Safety Director a minimum of two working days before the meeting and they do not exceed five minutes in length.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact City Clerk, (310) 524-2306. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

- **A. Call to Order –** 5:30 p.m.
- B. Pledge of Allegiance Commissioner Nicol
- **C. Roll Call –** present: (5-0), Wagner, Baldino, Nisley, Nicol, and Newman
- D. Public Communications (Related to City Business only and for which the Planning Commission is responsible 5 minutes per person; 30 minutes total). Individuals who received value of \$50 or more to communicate to the Planning Commission on another's behalf, and employees speaking on their employer's behalf, must so identify themselves before addressing the Commission. Failure to do so is a misdemeanor. While all comments are welcome, the Brown Act does not allow the Commission to take action on any item not on the agenda. The Commission may respond to comments after public communications is closed.

#### E. Consent Calendar

1. Consideration and possible other action regarding approval of the December 12, 2013 Special Planning Commission Meeting Minutes.

**ACTION:** Approved as amended (5-0).

F. Call Items from Consent Calendar

Commissioner Newman pulled Item E-1.

G. Written Communications (other than what is included in Agenda packets)

Agenda Item H-2: Supplemental Staff Report dated January 16, 2014.

- H. New Business Public Hearing
  - 2. Environmental Assessment No. EA-1044 and General Plan Amendment No. GPA 13-02 (Housing Element Update)

Review of the Amendment to the Housing Element and Initial Study/Negative Declaration and recommendation that the City Council adopt and forward the Amended Housing Element to Housing and Community Development (HCD) Department for review and certification.

Applicant: City of El Segundo

Address: Citywide

## PROJECT DESCRIPTION AND OVERVIEW

The proposed project is an update of the Housing Element of the El Segundo General Plan. Pursuant to SB 375, the City must adopt its Housing Element Update of the El Segundo General Plan for the 2013-2021 cycle not later than February 12, 2014. The Housing Element must be submitted to the California Department of Housing and Community Development (HCD) for review and comment. Revising the Housing Element requires public participation to provide the public with an overview of the Housing Element process including a review of applicable law; Community Profile information and an existing conditions report; an overview of the existing Housing Element Goals, Policies, and Objectives; and an opportunity to receive public input regarding the Housing Element

Update. Additionally, revising the Housing Element requires public hearings before the Planning Commission and City Council. On November 21, 2013 a community workshop was held and on December 12, 2013 a public workshop was held before the Planning Commission to provide an overview of the Housing Element process including a review of applicable law; Community Profile information and an existing conditions report; an overview of the existing Housing Element Goals, Policies, and Objectives; and an opportunity to receive public input regarding the Housing Element Update.

Copies of the current Housing Element of the El Segundo General Plan and the proposed Draft Housing Element are available for review at the El Segundo Public Library or in the Planning and Building Safety Department at the City offices or on the Planning and Building Safety Department web-site located at <a href="http://www.elsegundo.org/depts/planningsafety/planning.org">http://www.elsegundo.org/depts/planningsafety/planning.org</a>. Additional information on Housing Elements is available on-line at the State Housing and Community Development website at <a href="https://www.hcd.ca.gov/hpd/hrc/plan/he/">www.hcd.ca.gov/hpd/hrc/plan/he/</a>.

#### **NEGATIVE DECLARATION**

An initial study of environmental impacts was prepared pursuant to Public Resources Code § 15063 (CEQA). A Negative Declaration of Environmental Impacts is proposed for this project pursuant to CEQA § 15070. The public review and comment period for the Negative Declaration begins on December 12, 2013 and ends on January 13, 2014.

**ACTION:** Planning Commission adopted Resolution No. 2749. Approved (5-0).

## I. Continued Business - Public Hearing

None.

### J. Report from Planning and Building Safety Director or designee

Planning and Building Safety Director Sam Lee stated that the January 23<sup>rd</sup> meeting is cancelled and that there will be a regularly scheduled meeting on February 13<sup>th</sup>. Mr. Lee stated that the second meeting in February will have an informational item for parking improvements in the downtown area.

Vice Chair Baldino asked if the downtown committee will be notified. Commissioner Newman will like to see a status report from staff regarding parking in the downtown and the history of the parking in-lieu program at the next meeting.

# K. Planning Commissioners' Comments

Commissioners wished everyone a Happy New Years

#### L. Other Business

None.

## M. Adjournment: 5:49 p.m. – Next meeting scheduled for February 13, 2014, 5:30 p.m.

NOTE: The related files are available for public review in the Planning Division, Monday through Thursday 7:00 a.m. to 6:00 p.m. City Hall is closed on Fridays. Agenda packets, including Staff Reports, are also available in the Planning Division beginning at 5:00 p.m. Thursday of the week prior to the Planning Commission meeting.

POSTED:		
	(Signature)	(Date/Time)