Meeting of the El Segundo
Senior Citizen Housing Board Corporation

Agenda

Wednesday, March 26, 2014, at 7:00 pm

Park Vista Senior Housing
615 E. Holly Avenue,
El Segundo, CA 90245

Senior Citizen Housing Board	**City Council**
Martin Stone, President	Mayor, Bill Fisher
Jim Latta, Vice President	Mayor Pro Tem, Carl Jacobson
Karen Gorin, Secretary	Council Member, Suzanne Fuentes
Paula Rotolo, CFO	Council Member, Marie Fellhauer
Jim de Cordova, Board Member	Council Member, Dave Atkinson
Laura Freeman, Board Member	
Terry Sue Aikens, Board Member	

Greg Carpenter	-	City Manager
Gregg Kovacevich	-	Board Representative per City Attorney, Mark Hensley
Neil Cadman	-	Cadman Group
Cindy Mortesen	-	Stenographer
Bob Cummings	-	Director, Recreation & Parks Department
Meredith Petit	-	Recreation Superintendent / City Liaison

PUBLIC COPIES & POSTINGS:

Public Copy	-	City Library Reference Desk
Public Copy	-	City Clerk's Office
Agenda Only	-	Posted at City Hall
Agenda Only	-	Posted at Joslyn Center
Agenda Only	-	Posted at Park Vista Apartments

REGULAR MEETING AGENDA
El Segundo Senior Citizen Housing Board Corporation
Wednesday, March 26, 2014 - 7:00 pm

Park Vista Senior Housing
615 E. Holly Avenue, El Segundo, CA 90245

Please note that, with limited statutory exceptions, the El Segundo Senior Housing Board may not discuss or take action on any item that does not appear on the agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Meredith Petit, Recreation Superintendent, at (310) 524-2880. Notification 48 hours prior to the meeting will enable the Housing Corporation to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER: 7:00 pm

ROLL CALL

A. PUBLIC COMMUNICATION
At this time, members of the public may speak to any item not on the agenda but which is within the subject matter jurisdiction of the Senior Housing Board. Please note that State law prohibits the Board from discussing or taking action on any item that does not appear on the agenda. Each member of the public may speak for a maximum of five minutes. Before speaking, please state your name and address for the record. If you represent an organization or a third party, please so state.

B. APPROVAL OF MEETING MINUTES

1. **Regular Meeting on February 26, 2014**
   Recommendation: Approval

C. NEW BUSINESS

1. **President's Report**
   Reports regarding correspondence, meetings, and business related to Park Vista.
   Recommendation: Receive and File

2. **Presentation of the Management Report**
   Report from the Cadman Group regarding Park Vista operations and management.
   Recommendation: Receive and File

3. **Reserve Accounts LAIF (Local Agency Investment Fund)**
   Discussion, review, and status report on the Investment Fund for the month of February 2014.
   Recommendation: Receive and File

4. **Financial Statements**
   Discussion and review including, but not limited to, statements, invoices, finances, and transfers between accounts for the month of February 2014.
   Recommendation: Receive and File

5. **Senior Housing Board Corporation Bylaws**
   Consider amending the corporate bylaws to prohibit taking up a new item of business during a regular meeting after a specific time absent consent of a majority of the members of the Board.
   Recommendation: Discussion and Possible Action

D. UNFINISHED BUSINESS

1. **Furniture for Landings**
   Discussion and possible action regarding the selection and purchase of furniture for common landing areas of the facility.
   Recommendation: Discussion and Possible Action

2. **Park Vista Roof Replacement Project Update**
   Discussion and possible action regarding the status of the roof project.
   Recommendation: Discussion and Possible Action

3. **Plan of Operations Sub-Committee Report and Recommendations**
   Discussion and possible action regarding recommendations from the members of the sub-committee to review and update the Plan of Operations.
   Recommendation: Discussion and Possible Action

4. **Board Handbook Sub-Committee Status Update**
   Discussion and possible action regarding the progress of the sub-committee created to compile a Board Handbook.
   Recommendation: Discussion and Possible Action

5. **Future Senior Housing Options Sub-Committee Status**
   Discussion and possible action regarding the progress of the sub-committee created to research the options in the planning of future senior housing within the City of El Segundo.
   Recommendation: Discussion and Possible Action

E. CITY STAFF REPORT

A general report from City Liaison, Meredith Petit.

F. RESIDENT SUGGESTION BOX ITEMS

A designated Board member and/or the management company will report on comments received in the resident suggestion box since the last meeting. The Board may not discuss or take action on any comment or suggestion, but may vote to place an item on a future agenda for discussion and possible action.

G. BOARD MEMBERS REPORT

A general report from the Senior Citizen Housing Board Members.

NEXT REGULAR MEETING: Wednesday, April 23, 2014; 7:00 pm at Park Vista.

ADJOURNMENT

POSTED BY: _____

DATE/TIME: _____