



# CITY OF EL SEGUNDO LIBRARY BOARD OF TRUSTEES REGULAR MEETING AGENDA

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MEETING DATE: Tuesday, July 8, 2014  
MEETING TIME: 7:00 P.M.  
MEETING PLACE: El Segundo Public Library  
Rose Garden/Gazebo Room  
111 W. Mariposa Avenue  
El Segundo, CA 90245

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The Board of Trustees, with certain statutory exceptions, can only take action upon properly posted and listed agenda items.

Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the Board of Trustees' subject-matter jurisdiction and items listed on the Agenda during the **Public Communications** portion of the meeting. The time limit for comments is generally limited to five minutes per person.

*Before speaking to the Board of Trustees, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits. While all comments are welcome, the Board of Trustees may not take action on any matter not on this Agenda. Board of Trustees members may respond to comments after Public Communications is closed.*

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**In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk (310) 524-2305. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.**

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. PRESENTATIONS –**

**1. Introduction of new Library Board member, Sara Whelan.**

**Ms. Whelan was appointed by the City Council on June 3<sup>rd</sup>, 2014 to serve a 3-year term.**

**2. Re-appointment of member, Penny Armstrong.**

**Ms. Armstrong was reappointed by the City Council on June 17, 2014 to serve another 3-year term.**

**D. PUBLIC COMMUNICATIONS (Related to City Business only and for which the Advisory Committee is responsible – 5 minutes per person; 30 minutes total).**

**E. APPROVAL OF MINUTES for May 13, 2014**

F. SPECIAL ORDERS OF BUSINESS –

1. Election of 2014/15 Library Board Officers  
Election of new officers through a slate by the nominating committee of two Library Board members. Members may also write in names as candidates for officers.

G. UNFINISHED BUSINESS –

1. Demonstration of the El Segundo Herald digital project by Mark Herbert, Senior Librarian  
Mark will demonstrate how to use the new database of early *El Segundo Herald* newspapers which have been converted from microform to a key word search for researching the history of El Segundo on the Internet.

H. NEW BUSINESS – None

I. REPORTS – LIBRARY DIRECTOR (No Board Action Required)

1. Discussion of Library Programs, Services, Budget, Material Collections, Facility Maintenance, Personnel Changes, and Other Items Related to the Administration of the El Segundo Public Library.
2. Report on the School Libraries, including the El Segundo High School, the Center St. Elementary School, the Richmond St. Elementary School, and the Middle School.
  - a. Library Director's Report
  - b. School District Librarian's Report

J. REPORTS – PRESIDENT, FRIENDS OF THE LIBRARY (No Board Action Required)

1. Report on Book Sales, Donations, Historical Committee Activities, Special Events and Other Items Related to Friends of the Library Business.

K. BOARD MEMBER COMMENTS

L. ADJOURNMENT

POSTED BY: JG LeMay  
DATE: 7/1/14  
TIME: 3:45 p.m.