



SPECIAL CITY OF EL SEGUNDO LIBRARY BOARD OF TRUSTEES MEETING AGENDA

MEETING DATE: Monday, November 10, 2014

MEETING TIME: 7:00 P.M.

MEETING PLACE: El Segundo Public Library
Rose Garden/Gazebo Room
111 W. Mariposa Avenue
El Segundo, CA 90245

The Board of Trustees, with certain statutory exceptions, can only take action upon properly posted and listed agenda items.

Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the Board of Trustees' subject-matter jurisdiction and items listed on the Agenda during the **Public Communications** portion of the meeting. The time limit for comments is generally limited to five minutes per person.

Before speaking to the Board of Trustees, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits. While all comments are welcome, the Board of Trustees may not take action on any matter not on this Agenda. Board of Trustees members may respond to comments after Public Communications is closed.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk (310) 524-2305. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

- A. CALL TO ORDER
- B. ROLL CALL
- C. PRESENTATIONS – None
- D. PUBLIC COMMUNICATIONS (Related to City Business only and for which the Advisory Committee is responsible – 5 minutes per person; 30 minutes total).
- E. APPROVAL OF MINUTES for September 9, 2014
- F. SPECIAL ORDERS OF BUSINESS – None
- G. UNFINISHED BUSINESS –
 - 1. Annual Volunteer Luncheon---November 13, 2014

All current volunteers, Councilmembers, Library Board and Friends' Board members, and staff are invited to our Annual Volunteer Luncheon. Live music will be provided

by pianist, Judy Jackson and her husband/singer Keith Jackson. New York Foods will do the catering and a gift of "Thanks" will go to all our volunteers.

H. NEW BUSINESS –

1. Recent and Upcoming Retirements of Kim Carter and Ellen Cunningham

Two full-time staff members from Adult Services have submitted their retirement letters. We are currently reviewing the needs of that Division for possible re-organization before we start the recruitments.

I. REPORTS – LIBRARY DIRECTOR (No Board Action Required)

1. Discussion of Library Programs, Services, Budget, Material Collections, Facility Maintenance, Personnel Changes, and Other Items Related to the Administration of the El Segundo Public Library.

2. Report on the School Libraries, including the El Segundo High School, the Center St. Elementary School, the Richmond St. Elementary School, and the Middle School.

a. Library Director's Report

b. School District Librarian's Report

J. REPORTS – PRESIDENT, FRIENDS OF THE LIBRARY (No Board Action Required)

1. Report on Book Sales, Donations, Historical Committee Activities, Special Events and Other Items Related to Friends of the Library Business.

K. BOARD MEMBER COMMENTS

L. ADJOURNMENT

POSTED BY:



DATE:

10/30/14

TIME:

4:55 p.m.