



CITY OF EL SEGUNDO LIBRARY BOARD OF TRUSTEES REGULAR MEETING AGENDA

MEETING DATE: March 10, 2015

MEETING TIME: 7:00 P.M.

MEETING PLACE: El Segundo Public Library
Rose Garden/Gazebo Room
111 W. Mariposa Avenue
El Segundo, CA 90245

The Board of Trustees, with certain statutory exceptions, can only take action upon properly posted and listed agenda items.

Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the Board of Trustees' subject-matter jurisdiction and items listed on the Agenda during the **Public Communications** portion of the meeting. The time limit for comments is generally limited to five minutes per person.

Before speaking to the Board of Trustees, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits. While all comments are welcome, the Board of Trustees may not take action on any matter not on this Agenda. Board of Trustees members may respond to comments after Public Communications is closed.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk (310) 524-2305. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CALL TO ORDER

B. ROLL CALL

C. PRESENTATIONS –

1. Introduction of Julie Todd, Senior Librarian, for the Adult Public Services Division

Julie Todd will be introduced to the Board and discuss upcoming programs.

D. PUBLIC COMMUNICATIONS (Related to City Business only and for which the Advisory Committee is responsible – 5 minutes per person; 30 minutes total).

E. APPROVAL OF MINUTES for January 13, 2015

F. SPECIAL ORDERS OF BUSINESS – None

G. UNFINISHED BUSINESS

1. Library Personnel Update

A report of recently promoted and appointed staff. Also, there will be a discussion of the status of our Librarian I recruitment.

2. Report on technology upgrades and the status of existing services

A continued discussion regarding the City Council's approval of Sierra and Encore software upgrades to our main Library catalog from Innovative Interfaces, Inc. Plus, an update on the status of other databases, Internet Services and a project funded by the State Library for higher speed connectivity between California libraries.

3. Exterior Painting of the Library Building

A report of the upcoming capital improvement project for the painting of the exterior of the Library, which was originally discussed and approved by the City Council during last year's budget sessions.

G. NEW BUSINESS – None

H. REPORTS – LIBRARY DIRECTOR (No Board Action Required)

1. Discussion of Library Programs, Services, Budget, Material Collections, Facility Maintenance, Personnel Changes, and Other Items Related to the Administration of the El Segundo Public Library.

2. Report on the School Libraries, including the El Segundo High School, the Center St. Elementary School, the Richmond St. Elementary School, and the Middle School.

a. Library Director's Report

b. School District Librarian's Report

I. REPORTS – PRESIDENT, FRIENDS OF THE LIBRARY (No Board Action Required)

1. Report on Book Sales, Donations, Historical Committee Activities, Special Events and Other Items Related to Friends of the Library Business.

J. BOARD MEMBER COMMENTS

K. ADJOURNMENT

POSTED BY: J. G. May
DATE: 3/2/15
TIME: 4:31 p.m.