



CITY OF EL SEGUNDO LIBRARY BOARD OF TRUSTEES REGULAR MEETING AGENDA

MEETING DATE: July 14, 2015
MEETING TIME: 7:00 P.M.
MEETING PLACE: El Segundo Public Library
Rose Garden/Gazebo Room
111 W. Mariposa Avenue
El Segundo, CA 90245

The Board of Trustees, with certain statutory exceptions, can only take action upon properly posted and listed agenda items.

Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the Board of Trustees' subject-matter jurisdiction and items listed on the Agenda during the **Public Communications** portion of the meeting. The time limit for comments is generally limited to five minutes per person.

Before speaking to the Board of Trustees, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits. While all comments are welcome, the Board of Trustees may not take action on any matter not on this Agenda. Board of Trustees members may respond to comments after Public Communications is closed.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk (310) 524-2305. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CALL TO ORDER

B. ROLL CALL

C. PRESENTATIONS –

D. PUBLIC COMMUNICATIONS (Related to City Business only and for which the Advisory Committee is responsible – 5 minutes per person; 30 minutes total).

E. APPROVAL OF MINUTES for May 12, 2015

F. SPECIAL ORDERS OF BUSINESS

1. Election of 2015/16 Library Board Officers

Election of new officers through a slate provided by the nominating committee of two Library Board Members. Members may also write in names as candidates. The President, Vice President, Secretary/Treasurer and two members at large are the open positions.

G. UNFINISHED BUSINESS

1. Library Catalog Upgrade July 20, 2015.

Installation and migration from the Millennium system to the new Sierra System will "Go Live" on July 20, 2015. It will take approximately 4-6 hours of downtime to do the switch over. Training of the new system to the public will be ongoing. Staff have been previewing the new system for two weeks and it appears very user friendly.

2. State Library Fiber Connection Grant status

New equipment to run high speed fiber has been purchased and we are waiting for AT&T to deliver the items and then our Information Services Division can start installing the equipment.

3. Exterior Painting of the Library update

A formal bidding process with local painting companies will begin in a couple of weeks. A walk around with potential painters occurred on July 1st with Public Works and Library staff.

H. NEW BUSINESS

I. REPORTS – LIBRARY DIRECTOR (No Board Action Required)

1. Discussion of Library Programs, Services, Budget, Material Collections, Facility Maintenance, Personnel Changes, and Other Items Related to the Administration of the El Segundo Public Library.

J. REPORTS – SCHOOL DISTRICT (No Board Action Required)

1. Report on the School Libraries, including the El Segundo High School, the Center St. Elementary School, the Richmond St. Elementary School, and the Middle School.

a. Library Director's Report

b. School District Librarian's Report –None

K. REPORTS – PRESIDENT, FRIENDS OF THE LIBRARY (No Board Action Required)

1. Report on Book Sales, Donations, Historical Committee Activities, Special Events and Other Items Related to Friends of the Library Business.

a. President's Report

b. History Committee Report

