



CITY OF EL SEGUNDO LIBRARY BOARD OF TRUSTEES REGULAR MEETING AGENDA

MEETING DATE: September 8, 2015
MEETING TIME: 7:00 P.M.
MEETING PLACE: El Segundo Public Library
Rose Garden/Gazebo Room
111 W. Mariposa Avenue
El Segundo, CA 90245

The Board of Trustees, with certain statutory exceptions, can only take action upon properly posted and listed agenda items.

Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the Board of Trustees' subject-matter jurisdiction and items listed on the Agenda during the **Public Communications** portion of the meeting. The time limit for comments is generally limited to five minutes per person.

Before speaking to the Board of Trustees, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits. While all comments are welcome, the Board of Trustees may not take action on any matter not on this Agenda. Board of Trustees members may respond to comments after Public Communications is closed.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk (310) 524-2305. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. PRESENTATIONS –**
- D. PUBLIC COMMUNICATIONS (Related to City Business only and for which the Advisory Committee is responsible – 5 minutes per person; 30 minutes total).**
- E. APPROVAL OF MINUTES for July 14, 2015**
- F. SPECIAL ORDERS OF BUSINESS**
 - 1. Next Interviews for Boards and Commissions—September 15, 2015**

The Library Board currently has one vacancy. Applications are now being accepted in the City Manager's office and interviews by the City Council are set for September 15, 2015.

G. UNFINISHED BUSINESS

1. Online Library Catalog Update

On July 20, 2015, the Library, Information Systems (IS) and Innovative Interfaces staff all worked together to bring up the new Sierra Catalog system. The **Encore** and **Content Café** enhancements are still being installed and tested. Although Sierra is available to the public and fully functional, a demonstration of the complete catalog upgrade will be provided at the next Library Board meeting.

2. State Library Fiber Connection Status

Equipment from the state library grant is still being installed by the City's IS Division. This will take a couple of more months to complete.

3. Exterior Painting of the Library Facility

Bids for the exterior painting project were delayed while waiting for a final report of lead testing from previous paint samples around the building. Lead remediation may take additional time and cost, which could further delay the start of the painting project.

H. NEW BUSINESS ---None

I. REPORTS – LIBRARY DIRECTOR (No Board Action Required)

1. Discussion of Library Programs, Services, Budget, Material Collections, Facility Maintenance, Personnel Changes, and Other Items Related to the Administration of the El Segundo Public Library.

J. REPORTS – SCHOOL DISTRICT (No Board Action Required)

1. Report on the School Libraries, including the El Segundo High School, the Center St. Elementary School, the Richmond St. Elementary School, and the Middle School.

a. Library Director's Report

b. School District Librarian's Report

K. REPORTS – PRESIDENT, FRIENDS OF THE LIBRARY (No Board Action Required)

1. Report on Book Sales, Donations, Historical Committee Activities, Special Events and Other Items Related to Friends of the Library Business.

a. History Committee Report

b. President's Report

L. BOARD MEMBER COMMENTS -

M. ADJOURNMENT -

POSTED BY: *jgl*

DATE: 9/2/15

TIME: 5:15 pm.