



# CITY OF EL SEGUNDO LIBRARY BOARD OF TRUSTEES REGULAR MEETING AGENDA

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MEETING DATE: July 11, 2017

MEETING TIME: 7:00 p.m.

MEETING PLACE: El Segundo Public Library  
Rose Garden/Gazebo Room  
111 W. Mariposa Avenue  
El Segundo, CA 90245

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The Board of Trustees, with certain statutory exceptions, can only take action upon properly posted and listed agenda items.

Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the Board of Trustees' subject-matter jurisdiction and items listed on the Agenda during the Public Communications portion of the meeting. The time limit for comments is generally limited to five minutes per person.

*Before speaking to the Board of Trustees, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits. While all comments are welcome, the Board of Trustees may not take action on any matter not on this Agenda. Board of Trustees members may respond to comments after Public Communications is closed.*

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**In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk (310) 524-2305. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.**

**A. CALL TO ORDER**

**B. ROLL CALL –**

**C. PRESENTATIONS –**

**D. PUBLIC COMMUNICATIONS (Related to City Business only and for which the Advisory Committee is responsible – 5 minutes per person; 30 minutes total).**

**E. APPROVAL OF MINUTES for May 9, 2017**

**F. SPECIAL ORDERS OF BUSINESS –**

**1. Election of a Slate of New Officers for July 2017 – June 2018.**

A slate of new officers for next year was submitted by a subcommittee of Penny Armstrong, President and David Jonta, Board Member. Members will vote on a President, Vice-President, and a Secretary/Treasurer. The new President will conduct the rest of the meeting.

**2. Continued discussion for Library Board Members for July 2017.**

Interviews for Library Board candidates by the City Council were initially scheduled for June 20, 2017, but due to a large quantity of candidates to interview for other committees and commissions, Council delayed Library Board interviews to a future date (not known at the time of this posting). There are still two openings on the Board, but until new candidates are appointed, Board Members Penny Armstrong and Sara Whelan may continue to serve on the Board.

**G. NEW BUSINESS –**

**1. Consideration to update the existing *Library Board ByLaws* and propose to City Council a new City Resolution to extend the term limits of Board Members.**

Background:

The Library Board of Trustees was formed by City Resolution No. 3665 on December 4, 1990, which was required by California Education Code Section 18910. The existing *Library Board of Trustees Bylaws* were last updated on September 11, 2008. Over the course of nine years since the last Bylaws were revised, the issue of term limits for each Board Member serving a maximum of two 3-year terms has come up with the City Council.

After a review of the current Education Code law by the City Attorney, it has been determined that, although the Code states, "The trustees shall hold office for three years", the City Attorney's legal opinion is that the law does not specifically limit the term of the Library Board Members after serving the first 3-year term. However, these term limits were placed by Council in the 1990's Resolution, and kept in the 2008 Bylaws as approved by the Library Board.

Recommendation:

Therefore, staff's recommendation is: 1) That the maximum service on the Library Board of Trustees of two 3-year terms be eliminated from the current Resolution and Bylaws; 2) To revise the Resolution and Bylaws to give Library Board Members the opportunity to apply to the Board and be considered for re-appointment by the City Council every three years when their term is up; 3) Alternatively, discuss and take other action related to this item.

**H. UNFINISHED BUSINESS – NONE**

**I. REPORTS – LIBRARY DIRECTOR (No Board Action Required)**

**1. Discussion of Library Programs, Services, Budget, Material Collections, Facility Maintenance, Personnel Changes, and Other Items Related to the Administration of the El Segundo Public Library.**

**J. REPORTS – SCHOOL DISTRICT (No Board Action Required)**

**1. Report on the School Libraries, including those at El Segundo High School, Center Street Elementary School, Richmond Street Elementary School, and the Middle School.**


- a. Library Director's Report
- b. School District Librarian's Report

K. REPORTS – PRESIDENT, FRIENDS OF THE LIBRARY (No Board Action Required)

- 1. Report on Book Sales, Donations, Historical Committee Activities, Special Events and Other Items Related to Friends of the Library Business.
  - a. Co-President's Report
  - b. History Committee Report

L. BOARD MEMBER COMMENTS –

M. ADJOURNMENT –

POSTED BY: 

DATE: 7/6/17

TIME: 3:58 p.m.