



PLANNING COMMISSION REGULAR MEETING *ACTION REPORT*

MEETING DATE:	Thursday, November 13, 2008
MEETING TIME:	7:00 p.m.
MEETING PLACE:	City Council Chambers, City Hall 350 Main Street El Segundo, California 90245-0989
VIDEO:	El Segundo Cable Channel 3 (Live). Replayed on Friday following Thursday's Meeting at: 1:00 p.m. and 7:00 p.m., Channel 3.

The Planning Commission, with certain statutory exceptions, can only take action upon properly posted and listed agenda items.

Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the subject-matter jurisdiction of the Planning Commission and items listed on the Agenda during the **Public Communications** portion of the meeting. Additionally, the public can comment on any public hearing item on the Agenda during the public hearing portion of such item. The time limit for comments is generally limited to five minutes per person.

Members of the public may request that items be placed on the Agenda by submitting a **Written Request** to the Planning and Building Safety Director at least ten days before the Planning Commission Meeting (by 10:00 a.m. the Monday of the prior week). The request must include a brief general description of the business to be transacted or discussed at the meeting. Playing of video tapes or use of visual aids may be permitted during meetings if they are submitted to the Planning and Building Safety Director a minimum of two working days before the meeting and they do not exceed five minutes in length.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Larry Brown, (310) 524-2713. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

- A. **Call to Order** – 7:00 p.m.
- B. **Pledge of Allegiance** – led by Madame Chair Fellhauer
- C. **Roll Call** – present: Fellhauer, Wagner, Fuentes, Baldino, and Rotolo.
- D. **Public Communications (Related to City Business only and for which the Planning Commission is responsible – 5 minutes per person; 30 minutes total).** *Individuals who received value of \$50 or more to communicate to the Planning Commission on another's behalf, and employees speaking on their employer's behalf, must so identify themselves before addressing the Commission. Failure to do so is a misdemeanor. While all comments are welcome, the Brown Act does not allow the Commission to take action on any item not on the agenda. The Commission may respond to comments after public communications is closed.*

E. **Consent Calendar**

All items are to be adopted by one motion without discussion and passed unanimously. If a request for discussion of an item is made, the item(s) should be considered individually under the next Agenda heading.

- 1. Consideration and possible other action regarding approval of the October 23, 2008, Planning Commission Meeting Minutes.

ACTION: Approved (5-0)

F. **Call Items from Consent Calendar**

None.

G. **Written Communications (other than what is included in Agenda packets)**

- 1. Three items relating to Agenda Item H2:
 - A Letter dated November 5, 2008 from Luis Morales for Howie's Doggie Daycare.
 - B Strikeout of Revised Resolution No. 2648
 - C Clean Copy of Revised Resolution No. 2648
- 2. 2009 Planning Commission Meeting Calendar

H. **New Business – Public Hearing**

- 2. **Environmental Assessment No. 748 and Conditional Use Permit No. 07-03**

Address: 202 Illinois Street
Applicant: G-Dogs, P.D.S. c/o Susane Corrales (dba Grateful Dogs' Club)
Property Owner: Novak Enterprises

The proposed project is a request for a modification to an existing dog daycare with outdoor play area and kennel operations (overnight animal boarding) located in the Medium Manufacturing (MM) Zone.

The request is to increase the number of dogs from 35 to 100 dogs during the day and from 8 to 65 dogs for overnight boarding. The kennel is in an existing 11,052 square-foot building. The applicant also requests a modification to allow the use of the existing 10,319 square-foot outdoor area that wraps around the north and east side of the building for a play area for the dogs. The property is fully secured and enclosed on all sides by a (6'-0") high fence. Five separate gated outdoor play areas are proposed.

The proposed new business hours are from 7:00 a.m. to 7:00 p.m. Monday through Friday, 8:00 a.m. to 5:00 p.m. on Saturday, and 10:00 a.m. to 7:00 p.m. on Sunday. The proposed use will include grooming and training services as an accessory use for dogs staying for daycare and overnight boarding. The applicant's request includes the use of the outdoor play area until 9:30 p.m. The proposed on-site staffing will not be less than one (1) employee for every 10 dogs during the day and one (1) employee for every 20 dogs overnight.

The proposed project is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines § 15301 as a Class 1 exemption. The proposed project constitutes a minor alteration of an existing private structure (the 11,052 square-foot building) with negligible expansion of an ongoing use. In addition, the proposed project does not involve hazardous substances; all necessary public services and facilities are available; and the surrounding area is not environmentally sensitive.

ACTION: Planning Commission adopted Resolution No. 2648. Approved with modifications to conditions. (5-0)

I. Continued Business - Public Hearing

None.

J. Report from Planning and Building Safety Director or designee

Planning and Building Safety Director Greg Carpenter congratulated Venus Wesson as the "Employee of the Month" for October. He also wished everyone a Happy Thanksgiving.

Planning Manager Kim Christensen informed the Commission that there will be a special meeting on December 4, 2008 and a regularly scheduled meeting on December 11, 2008. Ms. Christensen reminded the Commission that ethics training is scheduled on November 20th from 6:00 – 8:00 p.m in the Council Chambers.

K. Planning Commissioners' Comments

Commissioner Fuentes thanked every veteran in honor of Veteran's Day.

Commissioner Rotolo congratulated the Tree Musketeers for the "Community Veteran" award given by the El Segundo Chamber of Commerce.

L. Other Business

None.

M. Adjournment: 8:36 p.m.– Next regular meeting scheduled for December 11, 2008, 7:00 p.m.

NOTE: The related files are available for public review in the Planning Division, Monday through Friday, 7:30 a.m. to 5:30 p.m. Agenda packets, including Staff Reports, are also available in the Planning Division beginning at 5:00 p.m. Friday of the week prior to the Planning Commission meeting.

POSTED:

(Signature)

(Date/Time)