



**CITY OF EL SEGUNDO
RECREATION AND PARKS COMMISSION
MEETING MINUTES**

Wednesday, August 18, 2010, 7:00 p.m.

City Hall West Conference Room, 350 Main Street, El Segundo, CA 90245

CALLED TO ORDER - The meeting of the Recreation and Parks Commission was called to order by Chairperson Bob Motta at 7:00 p.m., in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE - Led by Commissioner Debbie Bundy

ROLL CALL -

Chairperson Bob Motta	-	Present
Vice-Chairperson Colleen Glynn-Rich	-	Present
Commissioner Debbie Bundy	-	Present
Commissioner Margie Randall	-	Present
Commissioner Joe Caravello	-	Present

ALSO PRESENT -

Bob Cummings, Recreation and Parks Director
Mark Trujillo, Parks Superintendent
Meredith Petit, Recreation Superintendent
Jackie Day, Administrative Specialist

PRESENTATIONS/INTRODUCTIONS -

Bob Cummings introduced Recreation Superintendent Meredith Petit.

PUBLIC COMMUNICATIONS -

Jim Sutherland expressed his concern about the limited availability of the tennis courts on Wednesday nights.

A. APPROVAL OF THE MINUTES of the Recreation and Parks Commission Regular Meeting of July 21, 2010. (Commission Action Required)

MOTIONED by Vice-Chair Glynn-Rich and SECONDED by Commissioner Randall to approve the meeting minutes of July 21, 2010. MOTION PASSED 3-0. (Commissioners Bundy and Caravello abstained)

B. NEW BUSINESS –

1. Consideration and possible action regarding Recreation and Parks fee schedules. (Fiscal Impact: None)

MOTIONED by Vice-Chair Glynn-Rich and seconded by Commissioner Bundy to request staff to look in to the Recreation and Parks fee structures as compared to other cities and report findings back to the Commission when completed. MOTION PASSED 5 – 0.

C. NEW BUSINESS – CONTINUED

2. Consideration and possible action regarding Recreation Park tennis court use and reservations.

Recreation Superintendent, Meredith Petit, explained that staff and the public are following the reservation policy. The situation that Jim Sutherland spoke of is regarding the City sponsored Round Robin Program. Typically, the maximum number of participants in the program is twelve (12), which requires three (3) courts. However this session there was an overwhelming demand and four (4) courts were needed. We are back to using three (3) courts on Wednesday nights and there should not be a problem with court availability to the public going forward.

Chairperson Motta asked for clarification about who is teaching classes on our courts. Meredith Petit explained that the only instructors teaching on our tennis courts are contracted employees.

Commissioner Bundy asked when the Prop. A funded lighting project that council approved will be completed. Mark Trujillo said that the pre-job walk through was today, and Bob Cummings said that the contract requires the work to be completed within ninety (90) days after the contract is awarded.

No action required

C. UNFINISHED BUSINESS –

1. Consideration and possible action regarding the election of the Recreation and Parks Commission Chairperson and Vice-Chairperson for a one year term to expire in August 2011.

MOTIONED by Commissioner Randall and SECONDED by Vice-Chair Glynn-Rich to nominate Commissioner Debbie Bundy to serve as the Commission Chairperson for a one-year term to expire in August 2011. MOTION PASSED 4 – 0.

Chairperson Motta turned the meeting over to newly elected Chairperson Bundy.

MOTIONED by Chairperson Bundy and SECONDED by Commissioner Motta to nominate Vice-Chair Glynn Rich to serve as the Commission Vice-Chairperson for a one year term to expire in August 2011. MOTION PASSED 4 – 0.

D. REPORTS -

Meredith Petit, Recreation Superintendent

- Written report submitted
- The Family Campout went well. There were 52 families for a total of 195 participants. She received positive feedback.
- Reminded the Commission that the youth drama productions are this weekend, Thursday through Sunday.

Mark Trujillo, Parks Superintendent

- Written report submitted

REPORTS - CONTINUED

Bob Cummings, Recreation & Parks Director

- No Report

E. COMMISSIONER'S COMMENTS –

Commissioner Caravello: While he wants to be on par with other cities fees, he is hesitant to raise fees on people who use our services as their only form of recreation and wants to make sure our fees remain affordable and available to families

Commissioner Randall: Acknowledged Jeff Cason for his hard work in bringing Broadway in the Park to the El Segundo community

Commissioner Motta: Thought Broadway in the Park and both youth drama productions were very good. Congratulated Debbie and Colleen as the Commission Chair and Vice-Chair

Vice-Chair Glynn-Rich: Welcomed Meredith to her new position

Chairperson Bundy: None

F. PUBLIC COMMUNICATIONS –

None

ADJOURNMENT -

The meeting was adjourned at 7:43 pm. - Regular Commission Meeting scheduled for Wednesday, September 15, 2010, at 7:00 p.m. in the City Hall Council Chambers, 350 Main Street, El Segundo, CA.