

CITY OF EL SEGUNDO LIBRARY BOARD OF TRUSTEES REGULAR MEETING AGENDA

MEETING DATE:

Tuesday, March 13, 2012

MEETING TIME:

7:00 P.M.

MEETING PLACE:

El Segundo Public Library Rose Garden/Gazebo Room 111 W. Mariposa Avenue El Segundo, CA 90245

The Board of Trustees, with certain statutory exceptions, can only take action upon properly posted and listed agenda items.

Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the Board of Trustees' subject-matter jurisdiction and items listed on the Agenda during the **Public Communications** portion of the meeting. The time limit for comments is generally limited to five minutes per person.

Before speaking to the Board of Trustees, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits. While all comments are welcome, the Board of Trustees may not take action on any matter not on this Agenda. Board of Trustees members may respond to comments after Public Communications is closed.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk (310) 524-2305. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

- A. CALL TO ORDER
- B. ROLL CALL
- C. PRESENTATIONS None
- D. PUBLIC COMMUNICATIONS (Related to City Business only and for which the Advisory Committee is responsible 5 minutes per person; 30 minutes total).
- E. APPROVAL OF MINUTES for January 10, 2012
- F. SPECIAL ORDERS OF BUSINESS -

For this meeting Senior Librarian, Ellen Cunningham, will be reporting on Library operations and services in place of the Library Director, who is attending a Public Library Conference.

- G. UNFINISHED BUSINESS -
 - 1. Update of the Children's Expansion Project

Background:

At the February 7, 2012 City Council Meeting, the Children's Expansion Project was presented as one of several Capital Improvement Projects which the Council reviewed for possible funding over the next several years. Because a special environmental assessment process called CEQA must be done first, the Council was not able to vote on the funding of the expansion project. After CEQA is completed, it will go back on the agenda for possible funding approval.

Discussion by Library Board members. No further action is required at this time.

2. Report of the proposed Community Services Department

Final approval by the City Council to re-structure the Recreation & Parks Department, the Library Department and the Community Cable Division into a Community Services Department failed to pass at the February 7th Council Meeting (Ayes: Busch/Fisher; Nays: Fuentes, Jacobson and Brann). Therefore, the Library is still a separate City Department and the Library Director retained that title as a Department Head.

H. NEW BUSINESS -

1. Change of date for the next Library Board of Trustees Meeting.

With approval by the Board, the next Library Board of Trustees meeting will be on Tuesday, May 22, 2012, at 7:00 p.m. in the Rose Garden Room.

- I. REPORTS SENIOR LIBRARIAN (No Board Action Required)
 - 1. <u>Discussion of Library Programs, Services, Budget, Material Collections,</u> Facility Maintenance, Personnel Changes, and Other Items Related to the Administration of the El Segundo Public Library.
 - Report on the School Libraries, including the El Segundo High School, the Center St. Elementary School, the Richmond St. Elementary School, and the Middle School.
- J. REPORTS PRESIDENT, FRIENDS OF THE LIBRARY (No Board Action Required)
 - 1. Report on Book Sales, Donations, Historical Committee Activities, Special Events and Other Items Related to Friends of the Library Business.
- K. BOARD MEMBER COMMENTS

L. ADJOURNMENT

POSTED BY: fg/)
DATE: 3/1/12
TIME: 2:56 p.m.