ENVIRONMENTAL COMMITTEE
Meeting Minutes
January 18, 2012

I. Call to order
Carl Bruskotter called to order the regular meeting of the Environmental Committee at 6:05 p.m. on January 18, 2012 in the City of El Segundo, EOC Conference Room, 350 Main Street, El Segundo, California 90245.

II. Roll call
The following Committee Members were present:

- Scot Nicol, City of El Segundo, Resident/Business
- Jim Boulgarides, Resident, Member
- Karl Bruskotter, Resident, Member
- Jill Moeller, Resident, Member
- Lesli Kendall, Center Street School, El Segundo School District, Member

The following staff members were present:

- Stephanie Katsouleas, City of El Segundo Public Works Director
- Arianne Bola, City of El Segundo, Engineering Associate

The following people from the public were present:

- Carl Jacobson, City of El Segundo, Councilmember

III. Public Communications: none

A. New Business

a. **The City's "New" Five Year Environmental Work Plan.** At the meeting, Stephanie provided the attendees with a draft copy of the "New" Environmental Work Plan. It is intended to be a starting/working template and each member will coordinate in gathering more information and help in finalizing the said work plan. The following topics were discussed:

   i. **Energy Conservation:**
      1. Solartubes: Can this be part of the grant? Is it feasible to use for our municipal buildings?

      2. Utility Management Software: this will be part of the grant. It is a great tool for determining and monitoring the peak utility usage of City Facilities, therefore addressing how to properly conserve energy.

   ii. **Solid Waste Reduction:**
      1. What effective ways can we use to educate the residences to recycle more?

2. Recycling trash cans on Main Street: Can we provide recycling trash cans on Main Street? How much will the cost be to purchase the new recycling trash cans? How much will the additional cost be from Consolidated to pick up this additional trash cans? Is it possible to get a sponsor for the recycling trash cans? Is this within City guidelines? Besides Main Street, what other areas within the City can be a good candidate for installing these recycling trash cans? At Farmer's Market, can we provide recycling cardboards for that event? Can we provide recycling stickers at City's Farmer's Market stand?

3. Green Waste: Is there a better way to collect green waste for residences? Can we have green waste collection curbside? What will be the additional cost for green waste collection curbside?

iii. Community Design Standards:

1. Green Building Permitting is being applied by our Planning, Building and Safety Department. A better and faster way in obtaining a permit is by utilizing an online permit process which will be available for customers soon and is part of the grant.

iv. The draft environmental work plan has 7 thematic guidelines: (1) Energy Conservation, (2) Solid Waste Reduction, (3) Community Design Standards, (4) Community Environment, (5) Transportation and Fuel Based Equipment Operations, (6) Environmental Health, and (7) Water Conservation. The Group agreed to focus on two topics per meeting.

b. Other Environmental Initiatives

i. Is there a way to go paperless on some programs such as water bills, paycheck stubs, electronic receipts, etc.?

c. Possible additional related action

B. Reports: Public Works Director. None

C. Reports: Environmental Committee Members

1. Committee Chair: Karl Bruskotter. None
2. Committee Vice Chair: Jim Boulgarides. None
3. Committee Member: Scot Nicol. None
4. Committee Member: Lesli Kendall. None
5. Committee Member: Jill Moeller. None

D. Consent Agenda:

1. The October 26, 2011 Environmental Committee Meeting minutes were approved

Adjournment
Karl Bruskotter adjourned the meeting at 7:35 pm. Next meeting is scheduled for March 14, 2012. at 6:00 p.m. in the West Conference Room.

Minutes submitted by: Jill Moeller