

Sam Lee, Building Official
Randy Kina, Senior Plan Check Engineer
Jamie Taylor, Senior Building Inspector



BUILDING & SAEFTY DIVISION
PLANNING AND BUILDING SAFETY DEPT
350 Main Street
El Segundo, CA 90245
Phone: (310) 524-2380
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City of El Segundo

REQUIRED LICENSED SURVEY DRAWING

(2-04-2010)

BACKGROUND:

This policy is created to protect the property rights of the owner of a property where work is being done as well as the owners of adjacent properties by ensuring that setback requirements and easement rights are being enforced.

REQUIREMENTS:

All new structures (whether they are new, additions, or replacements) will require a licensed survey drawing to determine the location of property line(s) and easements. The survey is to be dated within 12 months prior to the date of the permit application submittal date.

Exceptions:

- Residential projects that add or replace less than 500 sq. ft., with a signed statement on a form given by the Department. All owners of properties that have property lines that are common with the adjacent addition or wall, as determined by Building Safety, will need to sign the form. The form shall be made a part of the plans.
- Residential or non-residential retaining walls, fences and walls with a signed statement on a form given by the Department. All owners of properties that have property lines that are common with the adjacent addition or wall, as determined by Building Safety, will need to sign the form. The form shall be made a part of the plans
- Other projects when required by the Building Official, or the Building Officials designee.

The licensed survey drawing is to be stamped and signed by a State of California Licensed Surveyor, or State of California Civil Engineer.

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City of El Segundo
Adjacent Owner Statement of Approval

Property Address: _____

Owners Name: _____

Project Description: _____

(Attach a plot plan with proposed project and adjacent neighbors)

Adjacent Owner Address: _____

Adjacent Owner's Address: _____

I, _____ (print name) am the owner of the adjacent property that is listed above. I confirm that I have reviewed the plot plan of the proposed project and do not object to the location of the project in relation to the location from the property line.

Signature

Date