City of El Segundo Engineering/ Public Works Department

350 Main Street (310) 524-2357

APPOINTMENT PLAN CHECK BUILDING PLAN COMMERCIAL CHECK LIST

Project Description:

Project Address:				
In order to prevent d	alays plags indicate t	he following "common"	porrections	have been
In order to prevent delays, please indicate the following "common" corrections have been incorporated in the plan.				
Please indicate YES or N/A to each items below:			YES	N/A
A title page is provided (for example, site plan, drainage plan, floor plan)			TES	14/A
A professional engineer's seal, signature, date of signature, expiration is				
provided				
A vicinity map with north arrow and scale is provided				
A sheet drawing index is provided				
An engineering scale is provided on site plan				
A north arrow is provided				
A complete legend of lines and symbols is provided				
Dates of plan preparation and revision is provided				
		ns, building orientation, lot		
drainage, location of property lines, easements and streets, existing underground				
utility lines, existing curb, gutter, sidewalk, driveway, signs, power poles, street				
lights, fire hydrants, etc.				
Show roof and yard drain locations, or any drainage systems on site				
Fire and Water meter upgrade or installation				
Sewer lateral removal and replacement				
Sewer cleanout installation				
Any existing structures off site				
Size and location of existing and proposed public and private utilities are				
provided.				
Work is on Sepulveda Blvd, a CALTRANS permit must be provided.				
Involves change of use.				
Project is located east of Sepulveda Blvd.				
Revocable encroachment permit applies.				
Applicant Name:		Phone Number:		
By signing below, I acknowledge the above				
information is all true. I understand that any E-mail:				
incorrect information may mean cancellation of the				
APC and cause further delays in the plan check				
Process.				
Signature:				
Office Use Only				
Plan Check Number				
Date of APC		Time of APC		

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