



City of El Segundo

Office of the City Manager

ADMINISTRATIVE ORDER NO. 1 TO ADDRESS COVID-19

Elected Officials:

Drew Boyles,
Mayor
Carol Pirsztuk,
Mayor Pro Tem
Chris Pimentel,
Council Member
Scot Nicol,
Council Member
Tracy Weaver,
City Clerk
Crista Binder,
City Treasurer

Appointed Officials:

Scott Mitnick,
City Manager
Mark D. Hensley,
City Attorney

Department Directors:

Barbara Voss,
Deputy City Manager
Joseph Lillo,
Finance
Chris Donovan,
Fire Chief
David Serrano,
Human Resources
Charles Mallory,
Information Systems
Melissa McCollum,
Library Services
Sam Lee,
Planning and
Building Safety
Bill Whalen,
Police Chief
Ken Berkman,
Public Works
Meredith Petit,
Recreation & Parks

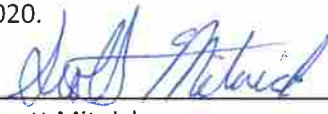
By virtue of authority vested in me as the City Manager of the City of El Segundo pursuant to the provisions of the El Segundo Municipal Code, Section 2-2-5, to promulgate, issue, and enforce rules, regulations, orders, and directives, I hereby declare the following orders to be necessary for the protection of life and property and I hereby order, effective at 3:00 p.m. today, until March 31, 2020 at 12:00 p.m., that:

1. All bars, breweries, wine lounges, cigar lounges and nightclubs in the City of El Segundo that do not serve food shall be closed to the public.
2. Any bars, breweries, wine lounges, cigar lounges or nightclubs in the City of El Segundo that serve food may remain open only for purposes of continuing to prepare and offer food to customers via delivery service or to be picked up. Dine-in food service is prohibited.
3. All restaurants and retail food facilities in the City of El Segundo shall be prohibited from serving food for consumption on premises. Restaurants and retail food facilities may continue to operate for purposes of preparing and offering food to customers via delivery service, to be picked up or for drive-thru. For those establishments offering food pick-up options, proprietors are directed to establish social distancing practices for those patrons in the queue for pick-up.
4. The following are exempt from this Order:
 - A. Cafeterias, commissaries, nursing homes, or similar facilities
 - B. Dining and food establishments within critical infrastructure intended for serving the specific employees of that infrastructure including:
 1. Defense Industrial Base businesses
 2. Transportation Sector
 3. Chemical Sector
 - C. Grocery stores
 - D. Pharmacies
 - E. Food banks

A violation of any of the above prohibitions constitutes a misdemeanor under El Segundo Municipal Code Section 2-2-8 and is punishable by fines not to exceed \$1,000 or imprisonment not to exceed six months.

This order may be extended prior to March 31, 2020.

Date: March 16, 2020
3:10 PM



Scott Mitnick
City Manager / Director of Emergency
Services