

Office of the City Manager

ADMINISTRATIVE ORDER NO. 1 TO ADDRESS COVID-19

Temporary Closure of Certain Non-Essential Businesses in the City of El Segundo
Revised Order Issued: April 15, 2020

By virtue of authority vested in me as the City Manager of the City of El Segundo pursuant to the provisions of the El Segundo Municipal Code, Section 2-2-5, to promulgate, issue, and enforce rules, regulations, orders, and directives, I hereby declare the following orders to be necessary for the protection of life and property. This Order will take effect immediately and remain in effect until the current COVID-19 emergency is terminated by City Council resolution.

This Order is issued in accordance with, and incorporates by reference, the March 4, 2020 Proclamation of a State of Emergency issued by Governor Gavin Newsom, the March 4, 2020 declaration of public health emergency issued by the Los Angeles County Board of Supervisors and Los Angeles County Health Officer, and the March 17, 2020, Confirmation of a Local Emergency issued by the El Segundo City Council.

On March 19, 2020, the Los Angeles County Health Officer issued the “Safer at Home Order for Control of COVID-19,” which applies to all cities in Los Angeles County (including the City of El Segundo) except the cities of Pasadena and Long Beach. This Order is intended to supplement and further clarify the Los Angeles County Health Officer’s Order, as amended, within the City of El Segundo.

PURSUANT TO GOVERNMENT CODE SECTION 8630 AND EL SEGUNDO MUNICIPAL CODE CHAPTER 2-2, THE CITY MANAGER, ACTING AS THE EMERGENCY SERVICES DIRECTOR, ORDERS THE FOLLOWING:

1. All bars, breweries, wine lounges, cigar lounges and nightclubs in the City of El Segundo that do not serve food shall be closed to the public.
2. Any bars, breweries, wine lounges, cigar lounges or nightclubs in the City of El Segundo that serve food may remain open only for purposes of continuing to prepare and offer food to customers via delivery service or to be picked up. Dine-in food service is prohibited.
3. All restaurants and retail food facilities in the City of El Segundo shall be prohibited from serving food for consumption on premises. Restaurants and retail food facilities may continue to operate for purposes of preparing and offering food to customers via delivery service, to be picked up or for drive-thru. For those establishments offering food pick-up options, proprietors are directed to establish social distancing practices for those patrons in the queue for pick-up.

Elected Officials

*Drew Boyles,
Mayor*

*Chris Pimentel,
Mayor Pro Tem*

*Carol Pirsztuk,
Councilmember*

*Scot Nicol,
Councilmember*

*Lance Giroux,
Councilmember*

*Tracy Weaver,
City Clerk*

*Matthew Robinson,
City Treasurer*

Appointed Officials

*Scott Mitnick,
City Manager*

*Mark D. Hensley,
City Attorney*

Department Directors

*Barbara Voss,
Deputy City Manager*

*Joseph Lillio,
Finance*

*Chris Donovan,
Fire Chief*

*David Serrano,
Human Resources*

*Charles Mallory,
Information Systems*

*Melissa McCollum,
Library Services*

*Sam Lee,
Planning & Building Safety*

*Bill Whalen,
Police Chief*

*Mark Watkins,
Public Works*

*Meredith Petit,
Recreation & Parks*

4. The following are exempt from this Order:

A. Cafeterias, commissaries, nursing homes, or similar facilities

B. Dining and food establishments within critical infrastructure intended for serving the specific employees of that infrastructure, including:

1. Defense industrial Base businesses

2. Transportation Sector

3. Chemical Sector

C. Grocery stores

D. Pharmacies

E. Food banks

A violation of any of the above prohibitions constitutes a misdemeanor under El Segundo Municipal Code Section 2-2-8 and is punishable by fines not to exceed \$1,000 or imprisonment not to exceed six months.

Scott Mitnick
City Manager/Director of Emergency Services
City of El Segundo

Date: _____