



CITY OF EL SEGUNDO ENVIRONMENTAL COMMITTEE MEETING MINUTES

Monday, May 18, 2015, 6:06 p.m.
West Conference Room, 350 Main Street, El Segundo, CA 90245

1. CALL TO ORDER

Julie Hegvold called to order the regular meeting of the Environmental Committee at 6:03pm, on Monday, April 20, 2015, in the City of El Segundo, West Conference Room, 350 Main Street, El Segundo, California, 90245.

2. ROLL CALL

The following Committee Members were present:

- Tracey Miller-Zarneke, Resident, Member
- Lesli Kendall, Center Street School, El Segundo School District, Member
- Larry Klingaman, Resident, Member
- Corrie Chitlik, United Airlines Air Compliance, Resident, Member

The following staff members were present:

- Julie Hegvold, City of El Segundo, Management Analyst

3. PUBLIC COMMUNICATION: None.

4. CONSENT AGENDA:

- A. Summary Minutes for February 20, 2013 Environmental Committee Meeting – Summary Minutes were approved.
- B. Meeting Minutes for April 20, 2015 Environmental Committee Meeting – Minutes were approved.

5. NEW BUSINESS

- A. Committee member new applications - (2). Staff reminded committee members, who have submitted application to renew their term, to follow-up with Mishia at the Office of City Council in order to schedule interviews.
- B. Committee Elections –
 - i. Elections for Committee Chair and Committee Co-Chair were held.
 - ii. Votes totaling 4 – 0 in favor Larry Klingaman for Committee Chair.
 - iii. Votes totaling 4 – 0 in favor of Tracey Miller-Zarneke for Committee Co-Chair.
 - iv. Committee made an action to appoint Larry Klingaman as Committee Chair.
 - v. Committee made a second action to appoint Tracey Miller-Zarneke as Committee Co-Chair.
- C. 2012 Work Plan Draft –
 - i. Committee discussed work plan draft and prior status. Committee determined that information is outdated and requires restructuring. Committee to review other cities work plan and goals, ie. Santa Monica, Manhattan Beach, etc.
 - ii. Committee discussed the following plan of action as an alternative to the work plan only:



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- Develop Mission Statement
 - Develop Environmental Policies or Goals
 - Develop Work Plan from Environmental Policies. Work Plan to address or include: Climate Action Plan recommendations, Environmentally Friendly Purchasing Policy, etc.
 - iii. Committee discussed that additional work time would be needed for development and that a sub working group should be formed for these tasks.
 - iv. Committee set Working Group meeting for Tuesday, June 2, 2015 at 5:30pm in the H.R. Conference Room.
 - v. Julie Hegvold to reserve the meeting room and confirm with committee members.
- D. City and Local Events – Committee discussed becoming involved in City and local community events to promote environmentally friendly practices, ie. 4th of July celebration, farmer's market, etc.
- E. Research – Committee discussed researching environmental improvements such as: composting, ride share, gray water use, and electric charging stations for the work plan.

6. REPORTS: CITY STAFF

A. Environmental Purchasing Policy –

- i. Staff provided additional sample of a simple SGV city Environmental Purchasing Policy for committee members to compare and contrast with the sample policy provided by SBCCOG (South Bay Cities Council of Governments).
- ii. Committee members confirmed joining List Serv – Environmental, but had not yet requested policies from other cities.

B. California Drought –

- i. Staff provided copies of the California Legislation regarding Water Conservation and the City Council Staff Report presented by Public Works.
- ii. Staff discussed distributing water conservation doors hangers with local boy scouts agencies, high school groups, etc.
- iii. Committee members discussed the feasibility of delivering door-to-door and suggested:
 - Water conservation blurbs on water bills
 - Water conservation flyers inserted into water bills
 - Water conservation ads on city website
 - Water conservation information on social media such as Facebook, etc.
- iv. Larry Klingaman to confirm feasibility and permissions for posting to social media.
- v. Julie Hegvold to provide samples of water conservation advertisements placed in El Segundo quarterly mailers, etc.
- vi. SBCCOG will give a Water Conservation for Homeowners Association presentation at the June 2015 meeting. The SBCCOG will be giving this presentation to several local homeowners' associations.
- vii. Committee discussed personally inviting City Council to attend and forwarding a meeting invitation to Mishia Jennings.



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C. South Bay Climate Action Plan -

- i. SBCCOG will give a Climate Action Plan presentation at the July 2015 meeting. The presentation will discuss components of the CAP and where the City of El Segundo falls on the scale of upcoming state mandates and the requirements necessary to meet the mandates.
- ii. Committee discussed personally inviting City Council to attend and forwarding a meeting invitation to Mishia Jennings and planned to hold the meeting at EOC for use of the overhead screen and computer equipment.

D. SEED Awards –

- i. Staff provided information regarding SEED Awards. SEED Awards promote entrepreneurial endeavors for sustainable development and could be of interest to El Segundo business such as Raytheon, NRG, etc. Applications are due June 4th.
- ii. Corrie agreed to contact local businesses with the SEED Awards information.

7. REPORTS: ENVIRONMENTAL COMMITTEE MEMBERS - None.

- a. Committee Member: Tracey Miller-Zarneke
- b. Committee Member: Lesli Kendall
- c. Committee Member: Larry Klingaman
- d. Committee Member: Corrie Chitlik

4. ADJOURNMENT

Julie Hegvold adjourned the meeting at 7:37pm. The next regular meeting is scheduled for Monday, June 15, 2015 at 6:00pm at the EOC.