



CITY OF EL SEGUNDO LIBRARY BOARD OF TRUSTEES REGULAR MEETING AGENDA

MEETING DATE: March 8, 2016

MEETING TIME: 7:00 P.M

MEETING PLACE: El Segundo Public Library
Rose Garden/Gazebo Room
111 W. Mariposa Avenue
El Segundo, CA 90245

The Board of Trustees, with certain statutory exceptions, can only take action upon properly posted and listed agenda items.

Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the Board of Trustees' subject-matter jurisdiction and items listed on the Agenda during the Public Communications portion of the meeting. The time limit for comments is generally limited to five minutes per person.

Before speaking to the Board of Trustees, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits. While all comments are welcome, the Board of Trustees may not take action on any matter not on this Agenda. Board of Trustees members may respond to comments after Public Communications is closed.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk (310) 524-2305. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

- A. CALL TO ORDER
- B. ROLL CALL
- C. PRESENTATIONS – None
- D. PUBLIC COMMUNICATIONS (Related to City Business only and for which the Advisory Committee is responsible – 5 minutes per person; 30 minutes total).
- E. APPROVAL OF MINUTES for January 12, 2016
- F. SPECIAL ORDERS OF BUSINESS
 - 1. Welcome New Board Member, Jayne Pimlott

On February 2, 2016, the City Council appointed Jayne Pimlott to fill the vacant Library Board position. The Library Director met with Ms. Pimlott on February 10th to discuss Library procedures, organization and programs, plus she gave her a tour of the Library.

G. UNFINISHED BUSINESS

1. Library Building Projects Update

- a. Lights were replaced over the stairwell to the downstairs Children's area.
- b. Windows along the west side of the building from the 1940s era are going to bid for replacement.
- c. We received four bids and are waiting for the contractor, South Coast Painting, Inc., to complete some other projects in progress. A start date is being planned for May.
- d. The Public Works Director and staff did a walk through in February and looked at some of our dry wall water damage along the south front wall, and a water leak above the Children's Desk. They will give us a report of work to be done to mitigate the damage.

H. NEW BUSINESS – None

I. REPORTS – LIBRARY DIRECTOR (No Board Action Required)

- 1. Discussion of Library Programs, Services, Budget, Material Collections, Facility Maintenance, Personnel Changes, and Other Items Related to the Administration of the El Segundo Public Library.

J. REPORTS – SCHOOL DISTRICT (No Board Action Required)

- 1. Report on the School Libraries, including those at El Segundo High School, Center St. Elementary School, the Richmond St. Elementary School, and Middle School.
 - a. Library Director's Report
 - b. School District Librarian's Report

K. REPORTS – PRESIDENT, FRIENDS OF THE LIBRARY (No Board Action Required)

- 1. Report on Book Sales, Donations, Historical Committee Activities, Special Events and Other Items Related to Friends of the Library Business.
 - a. President's Report
 - b. History Committee Report

L. BOARD MEMBER COMMENTS –

M. ADJOURNMENT –

POSTED BY:

JGL

DATE:

3/3/16

TIME:

2:30 p.m.