



# CITY OF EL SEGUNDO ENVIRONMENTAL COMMITTEE MEETING MINUTES

Monday, July 18, 2016, 6:00 p.m.  
City Hall, 350 Main Street, El Segundo, CA 90245

1. CALL TO ORDER

Tracey Miller-Zarneke called to order the regular meeting of the Environmental Committee at 6:02pm, on Monday, June 20, 2016, in the City of El Segundo, City Hall West Conference Room, 350 Main Street, El Segundo, California, 90245.

2. ROLL CALL

The following Committee Members were present:

- Tracey Miller-Zarneke, Resident, Local Business, Committee Chair
- Corrie Zupo, Resident, Local Business, Member
- Chris Lubs, El Segundo School District, Member

The following City staff members were present:

- Julie Hegvold, City of El Segundo, Management Analyst

3. PUBLIC COMMUNICATION: None.

4. NEW BUSINESS – Summer Intern, Deena Strunk, has been authorized to begin working next week. Committee members to send all website update ideas and suggestions to her via email.

5. REPORTS: CITY STAFF

- A. Community Awareness – Committee suggested that advertising outreach for winter season should include Christmas tree recycling information and conservation ideas applicable during the holidays.
- B. New Member applications and interviews – Interviews are scheduled for July 19, 2016, and there are currently seven applications have been received.

6. REPORTS: ENVIRONMENTAL COMMITTEE MEMBERS

- A. The Committee voted and all members unanimously agreed to pursue increasing the number of committee members, from five members to seven members. A staff report draft to City Council members will required, research with City Clerk's office will be required to confirm date committee was created. Discussion regarding one additional business member and one additional residential member occurred. Tracy requested that her information on the website be revised to display: "business member".
- B. Committee Work Plan - Tracey reviewed Work Plan and previous Work Plan Subcommittee.

Discussion topics included:

1. Transportation –
  - Bike safety
  - ADA for sidewalks
  - Electric vehicle plug-ins (Sepulveda)
  - Additional bus shuttle
  - Promote beach shuttle signage
  - Dial a ride
  - Lunch shuttle
  - Additional fuel vehicles
  - Incentive for employee carpooling
  - Expanding transportation information on the website
  - Oil recycling information options
2. Solid Waste
3. Energy Conservation
4. Water Conservation



# CITY OF EL SEGUNDO ENVIRONMENTAL COMMITTEE MEETING MINUTES

---

5. Hazardous Waste
  6. Air Quality
  - C. Procurement Policy draft – Committee would like to present item at a September City Council meeting.
  - D. Calendar of Events- Deena to create for the committee.
  - E. Used Oil Grant- Committee requested to have Deena research and add Used Oil information to City website.
  - F. West Basin Municipal Water District Desalinization Project – next informational tour is in August. Corrie will contact Scott Houston to confirm status of the EIR (Environmental Impact Report) release date, and she will update the Committee.
  - G. Polystyrene and plastic bag City bans – Committee agreed to put on hold until after procurement policy. Julie to send Tracey the Chamber of Commerce contact information.
  - H. Additional updates and/or follow-up items: Committee to email Deena all website ideas, compost container grant research request, request to review other city websites for ideas.
7. **CONSENT AGENDA:**  
Meeting Minutes for the June 20, 2016 Environmental Committee Meeting were reviewed and unanimously approved.
8. **ADJOURNMENT**  
Tracey Miller-Zarneke adjourned the meeting at 7:11pm. The next regular meeting is scheduled for Monday, August 15, 2016 at 6:00pm at City Hall.