



CITY OF EL SEGUNDO LIBRARY BOARD OF TRUSTEES REGULAR MEETING AGENDA

MEETING DATE: November 8, 2016

MEETING TIME: 7:00 p.m.

MEETING PLACE: El Segundo Public Library
Rose Garden/Gazebo Room
111 W. Mariposa Avenue
El Segundo, CA 90245

The Board of Trustees, with certain statutory exceptions, can only take action upon properly posted and listed agenda items.

Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the Board of Trustees' subject-matter jurisdiction and items listed on the Agenda during the **Public Communications** portion of the meeting. The time limit for comments is generally limited to five minutes per person.

Before speaking to the Board of Trustees, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits. While all comments are welcome, the Board of Trustees may not take action on any matter not on this Agenda. Board of Trustees members may respond to comments after Public Communications is closed.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk (310) 524-2305. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CALL TO ORDER

B. ROLL CALL –

In the absence of the Library Director, Debra Brighton, staff reports will be led this evening by Acting Library Director, Mark Herbert.

C. PRESENTATIONS – None

D. PUBLIC COMMUNICATIONS (Related to City Business only and for which the Advisory Committee is responsible – 5 minutes per person; 30 minutes total).

E. APPROVAL OF MINUTES for September 13, 2016

F. SPECIAL ORDERS OF BUSINESS – None

G. UNFINISHED BUSINESS

1. Library Assistant Full-time Approved at the September 28th Budget Planning Session for FY 20016/17.

On September 28, 2016, it was approved by City Council to fund the full-time Library Assistant position for cataloging and processing books starting in January 2017. The position has been on the list of authorized positions, but left unfunded for three years due to budget restrictions. The Library Assistant will get on a priority list with over 30 other open City position recruitments and we hope to have a new staff member on board by early next year.

H. NEW BUSINESS – None

I. REPORTS – ACTING LIBRARY DIRECTOR (No Board Action Required)

1. Discussion of Library Programs, Services, Budget, Material Collections, Facility Maintenance, Personnel Changes, and Other Items Related to the Administration of the Library.

J. REPORTS – SCHOOL DISTRICT (No Board Action Required)

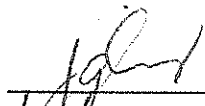
1. Report on the School Libraries, including those at El Segundo High School, Center Street Elementary School, Richmond Street Elementary School, and the Middle School.
 - a. Library Director's Report
 - b. School District Librarian's Report

K. REPORTS – PRESIDENT, FRIENDS OF THE LIBRARY (No Board Action Required)

1. Report on Book Sales, Donations, Historical Committee Activities, Special Events and Other Items Related to Friends of the Library Business.
 - a. President's Report
 - b. History Committee Report

L. BOARD MEMBER COMMENTS –

M. ADJOURNMENT –

POSTED BY: 
DATE: 11/3/16
TIME: 4:01 p.m.