



CITY OF EL SEGUNDO ENVIRONMENTAL COMMITTEE MEETING MINUTES

Monday, December 19th, 2016, 6:00 p.m.
City Hall, 350 Main Street, El Segundo, CA 90245

1. CALL TO ORDER

Tracey Miller-Zarneke called to order the regular meeting of the Environmental Committee at 6:03pm, on Monday, December 19th, 2016, in the City of El Segundo, City Hall West Conference Room, 350 Main Street, El Segundo, California, 90245.

2. ROLL CALL

The following Committee Members were present:

- Tracey Miller-Zarneke, Resident, Local Business, Committee Chair
- Corrie Zupo, Resident, Committee Vice-Chair
- Chris Lubs, El Segundo School District, Member
- Rachel McPherson, Resident, Member

The following City staff members were present:

- Julie Hegvold, City of El Segundo, Management Analyst
- Maria Cerritos, City of El Segundo, Purchasing Agent

3. PUBLIC COMMUNICATION: None.

4. NEW BUSINESS:

South Bay Cities Council of Governments (COG) presentation given by:

- Kim Fuentes
- Amanda Maki

Climate Action Plan Update Presentation- adopted by City Council for El Segundo in December 2015.

- 1) EECAP (Energy Efficiency Climate Action Plan)
- 2) Next items/sections for review by City:

- Urban Greening
- Solid Waste
- Energy Generation and Storage

Technical review by LA County Department of Sanitation and University of Utah, 8 South Bay cities signed off.

- 3) El Segundo Community Emissions – does not meet for 2020 goals, but meets for 2032 goals.
 - Greening Chapter measures
 - Solid Waste measures
 - Energy Generation and Storage Measures

5. REPORTS: CITY STAFF

- A. Green purchasing policy – Maria Cerritos provided a full copy of “Office Depot Green Report” which Committee members reviewed and then asked for more details on a department by department basis, if it’s easy to find that information via PO’s. Committee and City Staff discussed how recyclables are assumed to be a higher cost but is not always the case. Departments have concerns about the amount of dust from the recycled paper that can potentially jam scanners and printers. The Engineering Division and Business License currently use 50% recycled paper and have no notable problems with dust in the machines. Use of paper in certain departments sounds high, such as 1/3 ream per payroll report; Committee suggests reviewing paper flow to try to use digital records (even PDFs) when possible.
- B. Reminder to members to have projects and tasks ready for completion for the next three weeks that Deena, Environmental Intern, is in town.



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- C. "Trashed" is a free video that discusses the trash and landfill issues and concerns in L.A. (recommended by Rachel).
- D. Christmas Recycle Ad was published in Winter issue; Julie requested that the committee come up with ideas for the Ad for the Spring issue by January deadline.
- E. Reminder for January & February 2017 meetings – Both regularly scheduled meetings fall on holidays that the City will be closed and Committee has rescheduled both meetings to January 23rd and February 27th accordingly.
- F. Mandatory Recycling of Organic Waste AB 1826 was officially adopted by City Council on 12/26/2016 by Ordinance 1541. Copy available on website if committee members are interested.
- G. Title 24 – The requirements for 2017 are now available on website, if committee members are interested in reviewing.

6. REPORTS: ENVIRONMENTAL COMMITTEE MEMBERS

- A. Work Plan – Tracey will send out a schedule for January to find a date to meet. Committee will report back all research and progress at next regular monthly meeting. December meetings did not occur.
- B. Procurement Policy – The finance director is revamping the Purchasing Policy, the committee agreed to combine the environmental component together with the new policy and are willing to wait until Spring for environmental portion to go to City Council as well.
- C. Storm Water Program – Rachel requested to have the City Engineer, Lifan Xu, to give a Storm Water Program update/status presentation at the next meeting in January.

7. CONSENT AGENDA:

Meeting Minutes for the November 21, 2016 Environmental Committee Meeting were reviewed and unanimously approved (officially by email).

8. ADJOURNMENT

Tracey Miller-Zarneke adjourned the meeting at 7:58pm. The next regular meeting is scheduled for Monday, January 23rd, 2016 at 6:00pm at City Hall – West Conference Room.