



CITY OF EL SEGUNDO ENVIRONMENTAL COMMITTEE MEETING MINUTES

Monday, February 27th, 2017, 6:00 p.m.
City Hall, 350 Main Street, El Segundo, CA 90245

1. CALL TO ORDER

Tracey Miller-Zarneke called to order the regular meeting of the Environmental Committee at 6:07pm, on Monday, February 27th, 2017, in the City of El Segundo, City Hall West Conference Room, 350 Main Street, El Segundo, California, 90245.

2. ROLL CALL

The following Committee Members were present:

- Tracey Miller-Zarneke, Resident, Local Business, Committee Chair
- Corrie Zupo, Resident, Committee Vice-Chair
- Chris Lubs, El Segundo School District, Member
- Rachel McPherson, Resident, Member
- Adriana Gutierrez, Local Business, Public Communication

The following City staff members were present: None.

3. PUBLIC COMMUNICATION: Adriana Gutierrez attended the meeting to better understand how the Environmental Committee works. She works for a local business called 3 Phases Renewables. Adriana wanted a copy of the El Segundo Environmental Work Plan and she wanted to know where the future agendas are on the cities website. Corrie agreed to e-mail her links.

4. NEW BUSINESS:

El Segundo will soon have a bi-monthly newsletter and it would be nice to see a green section with suggestions by the Environmental Committee. The committee will make this suggestion to:
CityNewsletterCommittee@ElSegundo.org.

5. REPORTS: CITY STAFF

A. None.

6. REPORTS: ENVIRONMENTAL COMMITTEE MEMBERS

- A. Work Plan – Members met at Kevin’s house 2/13/17 for subcommittee meeting and partnered up for Work Plan topics. Information was exchanged via email between members. Members to report back with all research and progress at next regular monthly meeting to record in minutes.
- a. Rachel will meet with Lifan Xu (El Segundo Public Works Engineer) offline to better understand the cities stormwater program.
 - b. Goal is to complete work plan by Earth Day to go in front of City Council. Tracey will reach out to Julie about the deadline to request that an item goes in front of council.
 - c. Tracey will send out the group a Doodle request to set-up the next Work Plan sub-committee meeting.
- B. Procurement Policy – Tracey will follow-up with City Purchasing Agent for their green report. Rachel suggested we look-up the City of Los Angeles Sustainability Plan for suggestions.
- C. Earth Day – Tracey secured a booth and two chairs for the Farmers Market on April 20th. At the next committee meeting, we need to ask Julie if she has any free giveaways. Rachel said she might have some giveaways, Tracey will reach out to “Grades of Green” for a trash activity and Corrie will see if LAWA environmental and Tree Musketeers has any free giveaways. One idea is to draft up a half sheet flier to pass out to residents with environmental facts. Corrie will send the group a picture of a spinning wheel that can be used for environmental trivia questions.



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- D. Herald Newspaper – Tracey reached out to our local newspaper and suggested they do articles on local green businesses and the newspaper never got back to her.
 - E. Surf Rider Day – Tracey reached out to Surf Rider and reminded them that Rachel is willing to work with them on the West Basin Desal project and their various water studies.
7. CONSENT AGENDA:
Meeting Minutes for the January 23, 2017 Environmental Committee Meeting were reviewed and unanimously approved.
8. ADJOURNMENT
Tracey Miller-Zarneke adjourned the meeting at 7:21pm. The next regular meeting is scheduled for Monday, March 20th, 2017 at 6:00pm at City Hall – West Conference Room.