



# CITY OF EL SEGUNDO ENVIRONMENTAL COMMITTEE MEETING MINUTES

Monday, May 15, 2017, 6:00 p.m.  
City Hall, 350 Main Street, El Segundo, CA 90245

## 1. CALL TO ORDER

Tracey Miller-Zarneke called to order the regular meeting of the Environmental Committee at 6:17pm, on Monday, March 20<sup>th</sup>, 2017, in the City of El Segundo, City Hall West Conference Room, 350 Main Street, El Segundo, California, 90245.

## 2. ROLL CALL

The following Committee Members were present:

- Tracey Miller-Zarneke, Resident, Local Business, Committee Chair
- Chris Lubs, El Segundo School District, Member
- Rachel McPherson, Resident, Member

The following City staff members were present:

- Julie Hegvold, City of El Segundo, Management Analyst

## 3. PUBLIC COMMUNICATION: None.

## 4. NEW BUSINESS: None.

## 5. REPORTS: CITY STAFF

A. City Newsletter – Julie relayed that the City Newsletter Committee did not agree to an “environmental section”. However, they did agree to spotlight one committee with each publication. The environmental committee will be spotlighted in the next Bimonthly Newsletter. Members to draft applicable articles of interest and supply non-copy righted photos prior to next Environmental Committee meeting on June 19<sup>th</sup>.

- a. #GoGreenGundo – hashtag started by Committee
- b. Chef Hannes – No, do not want to repeat El Segundo Herald article.
- c. Intro to Committee blurb
- d. Sprinkler awareness – Rachel
- e. Tree Trimming – Rachel
- f. Green household tips – Chris
- g. Earth Day booth info – Tracey
- h. Haz Waste/Batteries – Rachel.

B. Chris inquired regarding recycle receptacles and why they are not provided together with trash receptacles at City events such as the Farmer’s Market. Temporary event trash receptacles are provided by the City Waste Hauler, Republic Services, and City event permits do not require recycle receptacles at this time. Tracey stated that the Environmental Work Plan which the committee is currently revising, includes those requirements under the Solid Waste category.

## 6. REPORTS: ENVIRONMENTAL COMMITTEE MEMBERS

A. Tracey’s term is complete in June 2016, and she will reapply but is happy to let anyone else assume the Chair position. Meanwhile, she will contact the City Attorney’s office for suggestions and recommendations for drafting Bylaws.

B. Work Plan –

- a. Rachel agreed to review and revise the Work Plan draft and submit on Google docs to Tracey by May 30<sup>th</sup>:
  - i. Sections: Intro, Sustainability, Regulations, etc.



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- ii. Goals, Actions, and Future Targets/Dates
  - b. Member responsibilities for Work Plan Categories are divided as follows:
    - i. Corrie – Air Quality / Hazardous Waste
    - ii. Tracey – Transportation / Solid Waste / Governance
    - iii. Kevin – Urban Planning / Energy
    - iv. Rachel – Water / Assisting Hazardous Waste
    - v. Chris – Assist with Water / Assist with Energy
    - vi. Caroline – Assist with Transportation / Solid Waste
7. CONSENT AGENDA:  
As multiple members were absent this evening, Committee agreed that Meeting Minutes for the April, 2017 Environmental Committee Meeting should be emailed for review and approval and noted in the minutes of the June, 2017 meeting.
8. ADJOURNMENT  
Tracey Miller-Zarneke adjourned the meeting at 7:02pm. The next regular meeting is scheduled for Monday, June 19<sup>th</sup>, 2017 at 6:00pm at City Hall – West Conference Room.