



# CITY OF EL SEGUNDO

## ENVIRONMENTAL COMMITTEE

### MEETING MINUTES

Monday, June 19<sup>th</sup>, 2017, 6:00 p.m.  
City Hall, 350 Main Street, El Segundo, CA 90245

1. CALL TO ORDER

Tracey Miller-Zarneke called to order the regular meeting of the Environmental Committee at 6:07pm, on Monday, June 19, 2017, in the City of El Segundo, City Hall West Conference Room, 350 Main Street, El Segundo, California, 90245.

2. ROLL CALL

The following Committee Members were present:

- Tracey Miller-Zarneke, Resident, Local Business, Committee Chair
- Chris Lubs, El Segundo School District, Member
- Kevin Maggay, Local Business, Member
- Caroline Hawks, Resident, Member
- Rachel McPherson, Resident, Member

The following City staff members were present:

- Ken Berkman, City of El Segundo, Interim Public Works Director
- Julie Hegvold, City of El Segundo, Management Analyst
- Deena Strunk, Resident, City of El Segundo, Environmental Committee Intern

3. PUBLIC COMMUNICATION:

- Dan Maderas, Resident to El Segundo, employed by AT&T—Initiating Green Group: talk of guest speakers, E-waste programs, separated waste and recycle. Discussed possibility of joint ventures with ES Environmental Committee. Recommended more advertisement for the City yard/recycle/green waste container bins. Suggested a dedicated email for ES Environmental Committee. Discussed participation in community events such as the Richmond Street Fair.

4. NEW BUSINESS – None.

5. REPORTS: CITY STAFF

- A. Public Works- Draft of Newsletter article to be submitted by Wednesday. Chris is to submit a section to add to current draft. If there are any good environmental photos, submit as well. This article will highlight the committee. Each issue of the newsletter will highlight a City Committee or Commission.
- B. Five Candidates for Open Seat on Committee
  - a. Tracey has re-applied for Committee seat. Her seat expires this summer.
  - b. Chris plans to check on status and renew annual seat for ESUSD.

6. REPORTS: ENVIRONMENTAL COMMITTEE MEMBERS

- A. Paris Climate Agreement- Committee unanimously agrees to suggest City join Climate Mayors in support of Paris Climate Agreement. Kevin is to draft Staff Report and Resolution and Kevin and Tracey are to present at July 5<sup>th</sup> City Council Meeting. Other Committee members to be present for support.
  - a. Kevin suggested three new points. PW Director to review for Paris Climate Resolution.
- B. Intern Deena Strunk is back in El Segundo for summer. Committee members to support Ken Berkman when he files request to City Management to hire Deena as paid summer intern, as she is now experienced and can help the PW Director until the City hires a new Analyst.
- C. Environmental Purchasing Policy- Under review with City attorney's office, any edits to follow.
- D. Work Plan- Tracey is to email calendar dates for subcommittee gathering and will email Ken a copy of the Work Plan draft as it currently stands. "Governance Section" provided to members for review, and the members are to provide updates to that section on Google Drive by versioning up their draft.
- E. Bylaws- Tracey to begin to draft Bylaws for Committee, based on Tech Committee's Bylaws.



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- a. What is the procedure for officiating Bylaws?
  - i. PW is to research and email committee.
- F. GoGreenGundo- is Hashtag only, not a Twitter account.

7. **CONSENT AGENDA:**

Meeting Minutes for the April 17, 2017 and May 25, 2017 Environmental Committee Meetings were reviewed, April Minutes revised 6a from “discussed” to “mentioned;” May Minutes revised to hashtag “GoGreenGundo” on social media from “Twitter” account. With revisions, all minutes were unanimously approved.

8. **ADJOURNMENT**

Tracey Miller-Zarneke adjourned the meeting at 7:10pm. The next regular meeting is scheduled for Monday, July 17, 2017 at 6:00pm at City Hall.



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Minutes prepared by: Julie Hegvold

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