



# CITY OF EL SEGUNDO ENVIRONMENTAL COMMITTEE MEETING MINUTES

---

Monday, October 16, 2017, 6:00 p.m.  
City Hall, 350 Main Street, El Segundo, CA 90245

## 1. CALL TO ORDER

Tracey Miller-Zarneke called to order the regular meeting of the Environmental Committee at 6:02pm, on Monday, October 16th, 2017, in the City of El Segundo, City Hall West Conference Room, 350 Main Street, El Segundo, California, 90245.

## 2. ROLL CALL

The following Committee Members were present:

- Tracey Miller-Zarneke, Resident, Local Business, Committee Chair
- Caroline Hawks, Resident, Member
- Chris Lubs, El Segundo Unified School District, Member
- Kevin Maggay, Local Business, Member
- Rachel McPherson, Resident, Member
- Corrie Zupo, Resident, Member
- Jack Yashworth, Local Business, Resident, Member

The following City staff members were present:

- Orlando Rodriguez, City of El Segundo, Senior Civil Engineer
- Jasmine Allen, City of El Segundo, Interim Management Analyst

## 3. PUBLIC COMMUNICATION: None.

## 4. PREVIOUS BUSINESS:

- A. Committee Presentations to Council: City staff will find out when the Committee can be placed on the agenda to give a presentation on their progress and activities, with a goal of December 5<sup>th</sup> for the first one.
- B. GoGreenGundo FB page: The page is live and has 50 members. Caroline has also posted the link on El Segundo downtown Facebook group.
- C. Committee Secretary: City staff discussed the possibility of Committee members nominating a Secretary to take meeting minutes with the City Clerk. It was determined that City staff must continue taking meeting minutes.

## 5. REPORTS: CITY STAFF

- A. Residential Trash Survey – Public Works prepared a survey for the residents regarding their current trash collection services. The Committee suggested certain changes last month and the survey was revised and recirculated. The following additional suggestions were made by the Committee:
  - a. Rephrase question #2 so it is not leading. Take out the first sentence. For the second sentence, ask if they prefer manual (currently used) or automated...  
For answer options add 'no opinion'.
  - b. Rephrase question #4 as follows: El Segundo currently pays approximately \$520,000 per year out of the General Fund for solid waste collection services. In California, only San Diego and El Segundo (4-unit complex or less) pay for their residents' solid waste collection service. Based upon a survey of more than a dozen LA County cities earlier this year, residents pay about \$35/month for automated collection of trash, recyclables, and green waste.
  - c. Add a new question "Which services would you like to be offered a) landfill b) recycle c) green".



# CITY OF EL SEGUNDO ENVIRONMENTAL COMMITTEE MEETING MINUTES

---

## 6. REPORTS: ENVIRONMENTAL COMMITTEE MEMBERS

- A. Environmental Consideration for Staff Reports to Council: At the August 1<sup>st</sup> City Council meeting, Mayor Pro Tem Drew Boyles requested City Council consider directing staff to add an Environmental Consideration type statement to all staff reports brought before City Council for purchases or policy decisions, and seek the Committee's input. At the September meeting, Ken asked if the Committee could research what our peer cities do in this regard and provide suggestions by the next (this) Committee meeting. The Committee members had tried to check with peer cities. From the ones who responded back, none had environmental consideration type statements in their reports. Members will continue to work on this.
- B. By-Laws: Tracey had made the Committee members' suggestions to the Environmental Committee's By-Laws. By-Laws are complete. Tracey will find out what is the process for By-Laws approval.
- C. Work Plan: Kevin suggested having the Work Plan resemble the City's Strategic Plan look and feel. Rachel suggested the work plan have even longer term goals (20+ years). Kevin is currently leading this task and will ask for assistance as needed. Tracey suggested that Kevin can email draft sections of the Work Plan to the Committee for review and comments as they are completed.

## 7. CONSENT AGENDA: No items.

## 8. ADJOURNMENT

Tracey Miller-Zarneke adjourned the meeting at 7:08pm. The next regular meeting is scheduled for Monday, November 20th, 2017 at 6:00pm at City Hall – West Conference Room.