



CITY OF EL SEGUNDO ENVIRONMENTAL COMMITTEE MEETING MINUTES

Monday, November 20, 2017, 6:00 p.m.
City Hall, 350 Main Street, El Segundo, CA 90245

1. CALL TO ORDER

Tracey Miller-Zarneke called to order the regular meeting of the Environmental Committee at 6:02pm, on Monday, November 20th, 2017, in the City of El Segundo, City Hall West Conference Room, 350 Main Street, El Segundo, California, 90245.

2. ROLL CALL

The following Committee Members were present:

- Tracey Miller-Zarneke, Resident, Local Business, Committee Chair
- Caroline Hawks, Resident, Member
- Kevin Maggay, Local Business, Member
- Rachel McPherson, Resident, Member
- Corrie Zupo, Resident, Member
- Carl Jacobson, Resident, Former Mayor

Special Guest Speaker:

- Kim Fuentes, SBCCOG Representative

The following City staff members were present:

- Ken Berkman, City of El Segundo, Public Works Director
- Orlando Rodriguez, City of El Segundo, Senior Civil Engineer
- Jasmine Allen, City of El Segundo, Interim Management Analyst
- Paul Samaras, City of El Segundo, Principal Planner

3. REPORTS: SBCCOG

Ken Berkman gave introduction to COG and its purpose.

Kim Fuentes from SBCCOG presented CAP to Environmental Committee. On 11/21/2017 SBCCOG along with consulting team will present CAP to City Council for adoption. The Committee also discussed their previous experience with Council and policy approval. EC voted in favor of supporting the CAP with consensus approval.

4. PUBLIC COMMUNICATION: None.

6. REPORTS: ENVIRONMENTAL COMMITTEE MEMBERS

- A. By-Laws: Kevin Maggay made a motion to adopt the Committee By-Laws Tracey had drafted. Caroline Hawks seconded it. All attending 5 members voted "yes". City Staff will add the approved "By-Laws" to the City Council Meeting to be adopted via City Council Resolution.
- B. Environmental Purchasing Policy and Environmental Consideration Statement (topic name modified by Ken at the meeting): The Committee asked that for larger scale projects, green consideration should be made as part of vetting process. And for smaller purchases by the City - giving consideration to greener options (recycled content, reuse/refurbish opportunities). The latter is included in the upcoming Purchasing Policy modifications to be presented to the City Council by the Finance Department in December or January. As for the Environmental



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Consideration Statement, the Committee researched peer cities' staff reports and did not find any examples of them. Research will continue.

C. Work Plan: Work in progress.

D. Chamber of Commerce

Members of Committee met with Chamber on 1/20 to suggest partnership and discussed development of "Environmental Recognition Awards" for Chamber members.

5. ON-GOING BUSINESS:

A. Committee will present to Council on December 5th and will plan to have quarterly presentations. Ken gave guidance to EC regarding the Presentation.

B. GoGreenGundo FB page: The page now has 150 members.

6. REPORTS: CITY STAFF

E. Residential Trash Survey – Public Works sending out surveys on 11/27/2017.

7. CONSENT AGENDA: Approved Minutes from November 20th, 2017 Committee Meeting.
Recommendation: Approval.

8. ADJOURNMENT

Tracey Miller-Zarneke adjourned the meeting at 7:13pm. The next regular meeting is scheduled for Monday, December 18th, 2017 at 6:00pm at City Hall – West Conference Room.