



CITY OF EL SEGUNDO ENVIRONMENTAL COMMITTEE MEETING MINUTES

Monday, December 18, 2017, 6:00 p.m.
City Hall, 350 Main Street, El Segundo, CA 90245

1. CALL TO ORDER

Tracey Miller-Zarneke called to order the regular meeting of the Environmental Committee (EC) at 6:04pm, on Monday, December 18th, 2017, in the City of El Segundo, City Hall West Conference Room, 350 Main Street, El Segundo, California, 90245.

2. ROLL CALL

The following Committee Members were present:

- Tracey Miller-Zarneke, Resident, Local Business, Committee Chair
- Caroline Hawks, Resident, Member (Via Phone)
- Kevin Maggay, Local Business, Member
- Rachel McPherson, Resident, Member
- Corrie Zupo, Resident, Member
- Jack Yashworth, Local Business, Resident, Member

The following City staff members were present:

- Orlando Rodriguez, City of El Segundo, Senior Civil Engineer
- Jasmine Allen, City of El Segundo, Interim Management Analyst

3. PUBLIC COMMUNICATION: None.

4. REPORTS: ENVIRONMENTAL COMMITTEE MEMBERS

- A. By-Laws: Jasmine stated to the EC that the By-Laws have not been submitted to the City Clerk's office for adoption. The By-Laws shall go to City Council for approval prior to submitting to the City Clerk's office. City staff is currently looking into possible dates on when to present the By-Laws to City Council for approval.
- B. Environmental Purchasing Policy and Environmental Consideration Statement: The Environmental Consideration Statement is currently being researched by EC members. Orlando brought up the fact that Public Works staff reports include goals that show how a project improve the City in any number of ways. These goals are obtained from the most recent Strategic Planning document performed by the Planning department. Orlando shall send the Strategic Planning document to the EC for review and obtaining ideas of how to implement the Environmental Consideration Statement. Research will continue.
- C. Work Plan: Work in progress. City Council approved the Climate Action Plan (CAP) presented by the South Bay Cities Council of Governments (SBCCOG). Tracey suggested that the EC align the current work plan to resemble the approved CAP and share some of the goals. Kevin has emailed a draft of the current work plan to EC members and has asked for comments. The EC shall assign sections of the draft work plan to members to complete. Once a member is finished with their assigned section, they will email their section to Kevin for review and discussion. Sections shall be emailed to Kevin by the next EC meeting, January 22.
- D. Chamber of Commerce: Corrie shall be the main point of contact between the EC and the Chamber of Commerce moving forward. Kevin shall assist when necessary. The EC



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subcommittee is planning to meet to discuss ideas involving the business spotlight program and how to implement the programs moving forward.

5. ON-GOING BUSINESS:

- A. Tracey made a presentation to City Council on behalf of the EC on December 5th and presented several topics to Council members regarding activities and items currently being discussed in the EC. This presentation shall be given to City Council on a quarterly basis.
- B. Jack presented his solid waste reduction recycling proposal to the EC, which involves promoting recycling between businesses in the City. As an initiative, businesses that are earth friendly and recycle can be spotlighted in the City newspaper. Furthermore, during the presentation, Jack brought up the possibility of having a City-wide clean-up day where volunteers will clean-up a site in the City. Tracey to email Greg Carpenter on how the EC shall approach the clean-up day and what is acceptable in the City.
- C. Corrie emailed a California Air Resources Board (CARB) report to the EC that discussed how California is striving to go to zero emissions statewide. Corrie to email the CARB report to City staff. Kevin shall review the CARB scoping plan and present a summary to the EC on how it benefits the City.
- D. The EC shall place information regarding the Christmas Tree Pickup from the City on the GoGreenGundo Facebook page. The EC shall ask the ESPN Facebook page to place the same information and cross-reference links to the GoGreenGundo Facebook page.

6. REPORTS: CITY STAFF

- E. Residential Trash Survey – Tracey asked City staff to follow up with Ken Berkman (Director of Public Works) on what are the next steps regarding the outcome of the trash survey.
- F. Jasmine asked Tracey if she can send her a history of the EC for the upcoming By-Laws resolution as part of the staff report that will be presented to City Council.

7. CONSENT AGENDA: Approved Minutes from November 20th, 2017 Committee Meeting. Recommendation: Approval.

8. ADJOURNMENT

Tracey Miller-Zarneke adjourned the meeting at 7:27pm. The next regular meeting is scheduled for Monday, January 22, 2018 at 6:00pm at City Hall – West Conference Room.