



CITY OF EL SEGUNDO LIBRARY BOARD OF TRUSTEES REGULAR MEETING AGENDA

MEETING DATE: May 8, 2018

MEETING TIME: 7:00 p.m.

MEETING PLACE: El Segundo Public Library
Rose Garden/Gazebo Room
111 W. Mariposa Avenue
El Segundo, CA 90245

The Board of Trustees, with certain statutory exceptions, can only take action upon properly posted and listed agenda items.

Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the Board of Trustees' subject-matter jurisdiction and items listed on the Agenda during the **Public Communications** portion of the meeting. The time limit for comments is generally limited to five minutes per person.

Before speaking to the Board of Trustees, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits. While all comments are welcome, the Board of Trustees may not take action on any matter not on this Agenda. Board of Trustees members may respond to comments after Public Communications is closed.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk (310) 524-2305. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CALL TO ORDER

B. ROLL CALL –

C. PRESENTATIONS – None

D. PUBLIC COMMUNICATIONS (Related to City Business only and for which the Advisory Committee is responsible – 5 minutes per person; 30 minutes total).

E. APPROVAL OF MINUTES for March 13, 2018

F. SPECIAL ORDERS OF BUSINESS – None

G. NEW BUSINESS –

1. Capital Improvement Project of the Wi-Fi and Adult Reading Lounge Presentation.

Carolyn Charles of CWAAlA returns after her presentation at the Board Meeting on March 13, 2018 with a selection of furnishings and materials for the Wi-Fi and Reading Lounge project. Board approval of the selection is requested in order to proceed with the project.

2. Review and Update of the Collection Maintenance Policy.

Recent public concern over library books being placed in the recycle bin has prompted a review of the Discard Policy, found under "Collection Maintenance" on page 9 of the library's Collection Development manual. Staff would like the Board's input on a revision of the policy, which should include a section on disposal of the discarded material.

H. UNFINISHED BUSINESS –

1. Cost Analysis Fee Study - Discussion of Additional Changes to Meeting Room Fees.

The Cost Analysis Fee Study was presented to City Council at the February 6, 2018 meeting and was further discussed and reviewed at the Special Council Meeting on March 22. Council then asked that staff work with the Board to consider additional meeting room fee increases.

I. REPORTS – ACTING LIBRARY DIRECTOR (No Board Action Required)

1. Discussion of Library Programs, Services, Budget, Material Collections, Facility Maintenance, Personnel Changes, and Other Items Related to the Administration of the El Segundo Public Library.

J. REPORTS – SCHOOL DISTRICT (No Board Action Required)

1. Report on the School Libraries, including those at El Segundo High School, Center Street Elementary School, Richmond Street Elementary School, and the Middle School.

a. Acting Library Director's Report

b. School District Librarian's Report

K. REPORTS – PRESIDENT, FRIENDS OF THE LIBRARY (No Board Action Required)

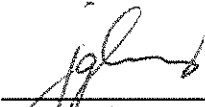
1. Report on Book Sales, Donations, Historical Committee Activities, Special Events and Other Items Related to Friends of the Library Business.

b. President's Report

c. History Committee Report

L. BOARD MEMBER COMMENTS –

M. ADJOURNMENT –

POSTED BY: 
DATE: 5/3/18
TIME: 3:56 p.m.