



# CITY OF EL SEGUNDO LIBRARY BOARD OF TRUSTEES REGULAR MEETING AGENDA

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MEETING DATE: July 10, 2018  
MEETING TIME: 7:00 p.m.  
MEETING PLACE: El Segundo Public Library  
Rose Garden/Gazebo Room  
111 W. Mariposa Avenue  
El Segundo, CA 90245

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The Board of Trustees, with certain statutory exceptions, can only take action upon properly posted and listed agenda items.

Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the Board of Trustees' subject-matter jurisdiction and items listed on the Agenda during the **Public Communications** portion of the meeting. The time limit for comments is generally limited to five minutes per person.

*Before speaking to the Board of Trustees, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits. While all comments are welcome, the Board of Trustees may not take action on any matter not on this Agenda. Board of Trustees members may respond to comments after Public Communications is closed.*

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**In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk (310) 524-2305. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.**

## **A. CALL TO ORDER**

## **B. ROLL CALL**

## **C. PRESENTATIONS**

1. Library Director Melissa McCollum recognizes David Jonta for his service on the El Segundo Library Board of Trustees from June 2015-June 2018.
2. Senior Librarian Julie Todd and Librarian Kristina Kora-Beckman highlight upcoming community outreach plans in El Segundo informed by the philosophies and methods of the Harwood Lab.

3. Librarian Kristina Kora-Beckman briefly demonstrates access to both e-book and e-audio options through Overdrive and Axis360, including installing apps, setting up accounts, and selecting and downloading books.

**D. PUBLIC COMMUNICATIONS (Related to City Business only and for which the Advisory Committee is responsible – 5 minutes per person; 30 minutes total).**

**E. APPROVAL OF MINUTES for May 8, 2018**

**F. SPECIAL ORDERS OF BUSINESS**

**G. NEW BUSINESS –**

**1. Capital Improvement Project**

Carolyn Charles of CWA AIA, Inc. returns after presentations on March 13, 2018 and May 8, 2018 with a selection of Adult Reading Lounge colors and finishes for furniture, carpet, upholstery, and paint.

**Recommendation:**

1. Board approval of the selection is requested in order to proceed with the project.
2. Alternatively, discuss and take other possible action related to this item.

**2. Wireless Network Policy**

Library Director Melissa McCollum discusses options for streamlining access to the wireless network provided as a free service by the El Segundo Public Library, including elimination of daily passwords and electronic acceptance of terms of use.

**Recommendation:**

1. Board approval of changes to wireless network policy and related procedures is requested in order to proceed with the update.
2. Alternatively, discuss and take other action related to this option.

**H. UNFINISHED BUSINESS – NONE**

**I. REPORTS – LIBRARY DIRECTOR (No Board Action Required)**

1. **Discussion of Library Programs, Services, Budget, Material Collections, Facility Maintenance, Personnel Changes, and Other Items Related to the Administration of the El Segundo Public Library.**

J. REPORTS – SCHOOL DISTRICT (No Board Action Required)

1. Report on the School Libraries, including those at El Segundo High School, Center Street Elementary School, Richmond Street Elementary School, and the Middle School.
  - a. Library Director's Report
  - b. School District Librarian's Report

K. REPORTS – PRESIDENT, FRIENDS OF THE LIBRARY (No Board Action Required)

1. Report on Book Sales, Donations, Historical Committee Activities, Special Events and Other Items Related to Friends of the Library Business.
  - b. President's Report
  - c. History Committee Report

L. BOARD MEMBER COMMENTS –

M. ADJOURNMENT –

POSTED BY: v. Jack Hubert

DATE: 7/3/18

TIME: 3:20 pm