



CITY OF EL SEGUNDO LIBRARY BOARD OF TRUSTEES REGULAR MEETING AGENDA

MEETING DATE: January 8, 2019
MEETING TIME: 7:00 p.m.
MEETING PLACE: El Segundo Public Library
Rose Garden/Gazebo Room
111 W. Mariposa Avenue
El Segundo, CA 90245

The Board of Trustees, with certain statutory exceptions, can only take action upon properly posted and listed agenda items.

Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the Board of Trustees' subject-matter jurisdiction and items listed on the Agenda during the **Public Communications** portion of the meeting. The time limit for comments is generally limited to five minutes per person.

Before speaking to the Board of Trustees, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits. While all comments are welcome, the Board of Trustees may not take action on any matter not on this Agenda. Board of Trustees members may respond to comments after Public Communications is closed.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk (310) 524-2305. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CALL TO ORDER

B. ROLL CALL

- | | |
|--|---|
| <input type="checkbox"/> Carol Ericson | <input type="checkbox"/> Kristie Sherrill |
| <input type="checkbox"/> David Jonta | <input type="checkbox"/> Sara Whelan |
| <input type="checkbox"/> Janice Merva | |

C. PRESENTATIONS — NONE

D. PUBLIC COMMUNICATIONS (Related to City Business only and for which the Advisory Committee is responsible – 5 minutes per person; 30 minutes total).

E. APPROVAL OF MINUTES for November 13, 2018

F. SPECIAL ORDERS OF BUSINESS — NONE

G. NEW BUSINESS

1. Fines and Fees Discussion

Library Director Melissa McCollum presents examples of public library systems eliminating overdue fines in an effort to remove barriers to access, give local libraries a friendlier image, increase circulation, and save money.

Recommendation:

1. Discussion and possible action.

H. UNFINISHED BUSINESS

1. Teen Space

Library Director Melissa McCollum reports about the Teen Space pilot – high school students' use of the Rose Garden Conference Room on weekday afternoons during November and December 2018.

Recommendation:

1. Board approval of ongoing use of the Rose Garden Conference Room as a Teen Space during the following library hours – Mondays (2-6 PM), Tuesdays-Thursdays (3-6 PM), and Fridays (3-5 PM).
2. Alternatively, discuss and take other action related to this option.

I. REPORTS — LIBRARY DIRECTOR (No Board Action Required)

- 1. Discussion of Library Programs, Services, Budget, Material Collections, Facility Maintenance, Personnel Changes, and Other Items Related to the Administration of the El Segundo Public Library.**

J. REPORTS — SCHOOL DISTRICT (No Board Action Required)

- 1. Report on the School Libraries, including those at El Segundo High School, Center Street Elementary School, Richmond Street Elementary School, and the Middle School.**
 - a. Library Director's Report**
 - b. School District Librarian's Report**

K. REPORTS — PRESIDENT, FRIENDS OF THE LIBRARY (No Board Action Required)

1. Report on Book Sales, Donations, Historical Committee Activities, Special Events and Other Items Related to Friends of the Library Business.

b. President's Report

c. History Committee Report

L. BOARD MEMBER COMMENTS —

M. ADJOURNMENT —

POSTED BY: jgl
DATE: 1/3/19
TIME: 3:45 p.m.