



## **Capital Improvement Projects Advisory Committee (CIPAC) July 9, 2018 Meeting Minutes**

### **CALL TO ORDER**

CIPAC Chair, Mike Rotolo, called the 2018 CIPAC meeting to order at 6:10 PM on July 9, 2018 in the City of El Segundo, HR Conference Room, 350 Main St., El Segundo, California 90245.

### **ROLL CALL**

The following CIPAC Committee members were present:

- Mike Rotolo
- Jerome Scott
- Eric Kari
- William Whalen (arrived at 6:35 PM)

The following staff members were present:

- Lifan Xu, City Engineer
- Orlando Rodriguez, Senior Civil Engineer

### **PUBLIC COMMUNICATIONS**

None.

### **NEW BUSINESS**

#### **1. CIPAC to discuss projects after receiving input from the Parks & Rec Commission**

- The majority of the projects scored by CIPAC and the Parks & Rec Commission have been scored in similar order of prioritization.
- CIPAC recommended that funds be placed aside for the future study of The Plunge renovation project. CIPAC's recommendation will be presented to Council.
- CIPAC discussed the Acacia Park Construction project. The current pump station project adjacent to Acacia Park will be complete before the year ends. The Acacia Park Construction project is currently funded for construction but no design direction has been established. The project currently resides with the Parks & Rec Department.
- CIPAC discussed the Main & Imperial Entryway Beautification project. Lifan mentioned that the leads will be the Economic Development group (Barbara Boss), Public Works Department, and Parks & Rec Department.
- CIPAC received the revised scores from the Parks & Rec Commission for Parks & Rec related projects. A few projects have been re-scored and their ranking adjusted based on the new scoring by the Parks & Rec Commission.
- Based on the new scoring provided by the Parks & Rec Commission, the Fitness Trail at Memory Row project has been re-scored and currently resides near the middle of the projects prioritization. CIPAC reassessed the project and decided to revise its scoring of the project.

- The Softball Field Bleacher Replacement (Recreation Park) project was reassessed by CIPAC and scoring is now more in line with the ranking of the Parks & Rec Commission.
- The Playground Replacement for Washing Park (With Integrated Shade Structure) project was reassessed by CIPAC and scoring is now more in line with the ranking of the Parks & Rec Commission.
- The Parks & Rec Commission would like to increase the scope of the Stevenson Field Fence Replacement (Recreation Park) project. The increase in scope is based on raising the height of the fence between the softball and baseball fields, replace the entire perimeter of Stevenson Field (including street side), and the outfield fence. CIPAC recommended the increase in scope to be treated as a completely separate project.

## **2. Evaluation of new Capital Projects highly desired by the community and the Planning Commission**

- CIPAC discussed the Class III Bike Route Improvements project. This project is a result of a 2009 South Bay Bicycle Master Plan conducted by the South Bay Bicycle Coalition (SBBC) that included several cities in the South Bay. CIPAC commented that the bike route striping be a recurring cost in maintenance and must be taken into consideration when approving the project. The project received a total score of 12 by CIPAC.
- CIPAC discussed the El Segundo Blvd. Drainage Improvement project between Penn St. & Arena St. Originally this project was to be a straight forward storm drain extension project where a new storm drain catch basin would connect to the existing storm drain system in the area. Now, the project consists installing new curb & gutter, crossgutters, and perform some grading to improve flow. The project received a total score of 11 from CIPAC.
- CIPAC discussed the California Street Storm Drain Improvement project. Lifan brought to CIPACs attention the reasoning and importance of the project which is constant retention of water during a storm event. The project consists of installing a new storm drain system to capture residual water from a storm event. The project received a total score of 12 from CIPAC.

## **REPORTS**

None.

The meeting adjourned at 7:58 PM.

Minutes submitted by Orlando Rodriguez