



## **Capital Improvement Projects Advisory Committee (CIPAC) June 27, 2017 Meeting Minutes**

### **CALL TO ORDER**

CIPAC Chair, Mike Rotolo, called the 2017 CIPAC meeting to order at 6:05 PM on June 27, 2017 in the City of El Segundo, HR conference room, 350 Main St., El Segundo, California 90245.

### **ROLL CALL**

The following CIPAC Committee members were present:

- Mike Rotolo
- William Whalen
- Jerome Scott
- Mike Van Kleek
- Eric Kari

The following staff members were present:

- Lifan Xu, City Engineer
- Ken Berkman, Public Works Director

The following person from the public was present:

- Carl Jacobson

### **PUBLIC COMMUNICATIONS**

None.

### **NEW BUSINESS**

#### **1. Continued Evaluation of Capital Projects under Consideration for Infrastructure Funding**

CIPAC members continued discussion and evaluation of projects from the last meeting on 6/26/17.

- There is high community interest for the Fitness Trail at Memory Row. However, the budget seems low as there may be grading and leveling needed,.
- While the Playground Replacement for Washing to Park received high score, the score could be higher if it added shade structure to increase coordination among projects. While soft surface is now required for playground equipment, CIPAC member Bill Whalen remarked that maybe a separate sand box can be retained as playable sand area in El Segundo had been dwindling and might disappear altogether.
- Downtown Street Tree lighting needs cost estimate.

- The Holly Ave. Sidewalk Expansion would require either taking away the parking lane or acquiring private property as the street is not wide enough to accommodate the expansion. It is also doubtful that parents would utilize the Hilltop parking structure for school dropoff and pickup. The project was not rated due to too many unanswered questions.
- CIPAC member Eric Kari left after the new projects evaluation was completed.

The remaining CIPAC members re-evaluated project proposals in the past two years and had the following changes and comments:

- Annual Curb, Gutter and Sidewalk Repair project should consider incorporating new sidewalk construction to take advantage of economies of scale if the missing sidewalk project is approved.
- The score for Arterial and Local Street Rehabilitation changed from 14 to 18 (System Conditions and Return of Investment both went from 3 to 5.)
- The score for Retractable Bollards on Main St. was change to 28. All CIPAC members emphasized that this remains the top priority project for CIPAC due to safety concern of people at the farmer market.
- The score for Facility Needs Assessment from 20 to 24. Public Works Director Ken Berkman remarked that the cost might be reduced substantial. Chair Mike Rotolo recommended contacting the school district as the district just went through similar facility needs assessment for reasonable cost.
- The Downtown Flower Basket was proposed last but the rating was postponed to this year to see how the solar lights on the Richmond project worked. The project was rated this year and received a score of 8. The cost estimate for the solar lights for the project is \$80,000 and the cost estimate for repainting/replacing the poles is \$100,000.

## **REPORTS**

None.

## **PUBLIC COMMUNICATIONS**

None.

The meeting adjourned at 8:35 PM.

Minutes submitted by L. Xu