



Capital Improvement Projects Advisory Committee (CIPAC) June 26, 2017 Meeting Minutes

CALL TO ORDER

CIPAC Chair, Mike Rotolo, called the 2017 CIPAC meeting to order at 6:08 PM on June 26, 2017 in the City of El Segundo, HR conference room, 350 Main St., El Segundo, California 90245.

ROLL CALL

The following CIPAC Committee members were present:

- Mike Rotolo
- William Whalen
- Jerome Scott
- Mike Van Kleek
- Eric Kari

The following staff members were present:

- Lifan Xu, City Engineer
- Chris Donovan, Fire Chief
- Mark Herbert, Library staff
- David Davis, Finance Manager

The following person from the public was present:

- Carl Jacobson

PUBLIC COMMUNICATIONS

Carl Jacobson described that he help originated CIPAC and continued to attend the meetings every year as it remains a great committee.

NEW BUSINESS

1. Selection of Chair for the Capital Improvements Program Advisory Committee

CIPAC committee members unanimously re-elected Mike Rotolo as Chair, and Jerome Scott as Vice-Chair.

2. Evaluation of Capital Projects under Consideration for Infrastructure Funding

Lifan Xu summarized the proposed capital projects to be discussed and reiterated the scoring criteria used in the past. The projects were then discussed and evaluated by CIPAC members.

- Police and Fire Computer Aided Dispatch system would not be discussed by CIPAC as it is a mainly software-driven project and not capital improvement project, and is under the review of the Tech Committee.

- Police Interoperability Radio System would not be discussed by CIPAC as it is equipment replacement and not capital improvement project.
- Solar stop signs project needed specific locations for discussion to be meaningful.
- Police Basement AC unit and Surveillance Video System needed more information to be rated.
- Chair Mike Rotolo remarked that the project descriptions in general needed to have more information to help CIPAC members to effectively rate them.
- Vice Chair Jerome Scott remarked that Library WiFi Zone Renovation project might achieve cost saving t by utilizing flat wire.
- Splash Pad at Acacia Park can benefit by having a playground next to it as the area seemed to be too big for just splash pad. While CIPAC members anticipate the splash pad to be popular, questions about its year-round schedule and parking impact to the residential neighborhood needed to be answered.
- (CIPAC member Eric Kari recused himself from rating the Outreach Office Conversion as his family member does voluntary work there.) The Outreach Office was recognized as important and necessary to have privacy, at the same time, the cost seemed too high to rebuild in its original location. It might be much more cost effective to covert a small space inside Joslyn Center into an Outreach Office and still provide privacy and serves the same function.

REPORTS

None.

PUBLIC COMMUNICATIONS

None.

The meeting adjourned at 8:58 PM.

Minutes submitted by L. Xu