



CITY OF EL SEGUNDO ENVIRONMENTAL COMMITTEE MEETING MINUTES

Friday, January 11, 2019, 12:00 p.m.
City Hall, West Conference Room, 350 Main Street, El Segundo, CA 90245

1. CALL TO ORDER

Tracey Miller-Zarneke called to order the monthly meeting of the Environmental Committee (EC) at 12:04pm, on Friday, January 11th, in the City of El Segundo, City Hall West Conference Room, 350 Main Street, El Segundo, California, 90245.

2. ROLL CALL

The following Committee Members were present:

- Corrie Zupo, Resident, Member
- Tracey Miller-Zarneke, Resident, Local Business, Committee Chair
- Kevin Maggay, Local Business, Member
- Caroline Hawks, Resident, Member
- Kristin Faivre, El Segundo School District, Member
- Rachel McPherson, Resident, Member

The following City staff members were present:

- Ken Berkman, City of El Segundo, Public Works Director
- Jasmine Allen, City of El Segundo, Senior Management Analyst
- Drew Boyles, City of El Segundo, Mayor

From local Business:

- Adam Sharma, Local Business: human-I-T

3. PUBLIC COMMUNICATION

Adam Sharma introduced himself and his company, human-I-T, a local El Segundo business.

4. NEW BUSINESS:

Jasmine briefly discussed Communication Guidelines and Roles of the Environmental Committee members and staff liaison and distributed the following documents:

- 1) Social Media Policy
- 2) El Segundo Communication Policy
- 3) Brown Act Electronic Communications

Jasmine also reminded the Committee to use their liaison for communicating with City staff. The Attorney's office had also advised to include sub-committee meeting notes into



CITY OF EL SEGUNDO ENVIRONMENTAL COMMITTEE MEETING MINUTES

the 'Minutes'. Mayor Boyles asked for City Attorney office to clarify if we need Minutes from Workshops and to train EC on Social Media. City Attorney's office also to provide guidance regarding EC communication with Council and other CCB members.

5. REPORTS: CITY STAFF

- A. Solid Waste Program Update: Ken Berkman updated the Committee on the status of the Automated proposal from EDCO and the upcoming Council Meeting. The Committee unanimously voted to support staff's recommendation to move forward with Automated method with EDCO and to have Tracey to speak at the Council meeting on behalf of the Environmental Committee supporting staff recommendation.
- B. City Emergency Protocol Status: Jasmine shared City Emergency Protocol with the Committee that was presented to Council on December 4th, 2018.
- C. World Urban Games Status: No application has been submitted to the City.
- D. WRD (Water Replenishment District): Jasmine has meeting scheduled with Diane at WRD regarding WRD needs from the City of El Segundo.

6. REPORTS: ENVIRONMENTAL COMMITTEE MEMBERS

- A. Work Plan: The Committee is finalizing the Work Plan. Rachel will update the boxes in appendix to be consistent with COG work plan. Mayor Boyles suggested to incorporate matrix and prioritize the goals in the Work Plan. Ken Berkman advised to make the first 1-5 prioritized goals part of strategic plan & budget.
- B. Earth Day Movie Night: For the Earth Week the Committee would like to host a Documentary. Jasmine had confirmed on room and projection equipment availability with Recreation and Parks. The movie can be shown at the Jocelyn Center; Rec & Park staff requested a DVD. Caroline is finalizing the movie options. Once Caroline picks a movie, the Committee will seek Council approval.
- C. Earth Friendly Practices Workshop: Rachel was assigned to finalize the Agenda to conduct Earth friendly practices workshop, which will take place around April 22nd. However, she informed the Committee that she was having login difficulties. Jasmine asked Rachel to email her the Agenda as soon as possible.
- D. Resolution for Oceana and Off-Shore Drilling: Kevin finalized the Resolution. The Environmental Committee approved/recommended that the City Council adopts the resolution.
- E. Resolution for Maintaining Local Control of Energy Solutions: Kevin finalized the



CITY OF EL SEGUNDO
ENVIRONMENTAL COMMITTEE
MEETING MINUTES

- Resolution. The Environmental Committee approved/recommended that the City Council adopts the resolution.
- F. California Green Business: Will be added to the Work Plan.
 - G. Possible By-Laws Revisions: Jasmine will distribute Agenda/Minutes in similar way as City Council Meeting Agenda/Minutes.
7. **CONSENT AGENDA:**
Approved Minutes from November 8, 2018 Committee Meeting. Recommendation: Approval.
8. **ADJOURNMENT**
Tracey Miller-Zarneke adjourned the meeting at 1:28pm. The next regular meeting is scheduled for Friday, February 8th, 2019 at 12:00pm at City Hall West Conference Hall.