

Meeting of the El Segundo Senior Citizen Housing Board Corporation

Agenda

Wednesday, July 24, 2019 at 7:00 pm
Park Vista Senior Housing
615 E. Holly Avenue
El Segundo, CA 90245

Senior Citizen Housing Board

Paul Lanyi, President
Martin Stone, Vice President
Paula Rotolo, CFO
Jim Latta, Board Member
Patricia Gerber, Board Member

City Council

Mayor, Drew Boyles
Mayor Pro Tem, Carol Pirsztuk
Council Member, Dr. Don Brann
Council Member, Chris Pimentel
Council Member, Scot Nicol

Greg Carpenter - City Manager
Gregg Kovacevich - Board Representative per City Attorney, Mark Hensley
Neil Cadman - Cadman Group
Meredith Petit - Director, Recreation & Parks Department
Arecia Hester - Recreation Superintendent / City Liaison
Monse Palacios - Senior Administrative Analyst/City Liaison

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AGENDA

El Segundo Senior Citizen Housing Board Corporation Wednesday, July 24, 2019 at 7:00 pm

Park Vista Senior Housing 615 E. Holly Avenue, El Segundo, CA 90245

Please note that, with limited statutory exceptions, the El Segundo Senior Housing Board may not discuss or take action on any item that does not appear on the agenda.

There are two opportunities for public comment during each meeting. During the first public communication item at the beginning of the meeting, any member of the public may address the Board as to any item appearing on the agenda. During the second public communications item near the close of the meeting, any member of the public may address the Board as to any item of interest that is not on the agenda but which is within the subject matter jurisdiction of the Senior Housing Board. Members of the public may speak for up to five minutes during each public communication item. Before speaking to the Board, you are requested, but not required, to give your name and address (or organization you represent). Please respect the five-minute time limit.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact *Monse Palacios, Senior Administrative Analyst, at (310) 524-2882. Notification 48 hours prior to the meeting will enable the Housing Corporation to make reasonable arrangements to ensure accessibility to this meeting.*

CALL TO ORDER: 7:00 pm

ROLL CALL

A. PUBLIC COMMUNICATION

At this time, members of the public may speak to any item on the agenda only. Before speaking, you are requested, but not required, to state your name and address for the record. If you represent an organization or a third party, please so state.

B. APPROVAL OF MEETING MINUTES

- 1. Regular Meeting Wednesday, June 26, 2019**
Recommendation: Approval

C. NEW BUSINESS

- 1. President's Report**
Reports regarding correspondence, meetings, and business related to Park Vista.
Recommendation: Receive and File
- 2. Financial Statements and LAIF (Local Agency Investment Fund)**
Discussion, review and status report including, but not limited to, statements, invoices, finances, LAIF investment fund and transfers between accounts.
Recommendation: Receive and File

3. New Prospective Resident Questionnaire

Discussion, review and possible recommendation regarding the selected survey questions which would be implemented for Park Vista residents to use with the intent of providing feedback to the Senior Housing Board and the Cadman Group.

Recommendation: Discussion and Possible Action

4. 2018 Park Vista Audit and Audit Fee

Discussion, review and possible action regarding the acceptance of the 2018 audit as well as the payment of the \$5000 audit fee.

Recommendation: Discussion and Possible Action

C. UNFINISHED BUSINESS

1. Transfer of Funds

Update from Neil on the recommendation from Joe Lillio regarding the transfer of \$150,000 from the Park Vista account to the LAIF account due to the current account reaching its maximum.

Recommendation: Discussion and Possible Action

2. Amendment of the operating agreement between the City of El Segundo and Park Vista

Discussion on amending the operating agreement between the City of El Segundo and the El Segundo Senior Citizen's Housing Corporation for management of the Park Vista Senior Housing facility to increase the maximum dollar amount of disbursements for operation and maintenance expenses which may be authorized by action of the Housing Corporation Board of Directors without subsequent approval by the City Council.

Recommendation: Discussion and Possible Action

D. MANAGEMENT REPORT

Report from the Cadman Group regarding Park Vista operations and management. Unless otherwise listed on the agenda, the Board may not discuss or take action on matters raised in the management report, but may vote to place an item on a future agenda for discussion and possible action.

E. CITY STAFF REPORT

A general report from City staff.

F. RESIDENT SUGGESTION BOX ITEMS

A designated Board member and/or the management company will report on comments received in the resident suggestion box since the last meeting. The Board may not discuss or take action on any comment or suggestion, but may vote to place an item on a future agenda for discussion and possible action.

G. BOARD MEMBERS REPORT

A general report from the Senior Citizen Housing Board Members.

H. PUBLIC COMMUNICATION (5 Minute Limit)

At this time, members of the public may speak to any item of interest not appearing on the agenda but which is within the subject matter jurisdiction of the Senior Housing Board. Please note that State law prohibits the Board from discussing or taking action on any item that does not appear on the agenda. Each member of the public may speak for a maximum of five minutes. Before speaking, you are requested, but not required, to please state your name and address for the record. If you represent an

organization or a third party, please state it for the minutes.

NEXT REGULAR MEETINGS:

Wednesday, August 28, 2019

Wednesday, September 25, 2019

Wednesday, October 23, 2019

ADJOURNMENT

POSTED BY: _____

