



CITY OF EL SEGUNDO LIBRARY BOARD OF TRUSTEES REGULAR MEETING AGENDA

MEETING DATE: September 10, 2019

MEETING TIME: 7:00 p.m.

MEETING PLACE: El Segundo Public Library
Rose Garden Room
111 W. Mariposa Avenue
El Segundo, CA 90245

The Board of Trustees, with certain statutory exceptions, can only take action upon properly posted and listed agenda items.

Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the Board of Trustees' subject-matter jurisdiction and items listed on the Agenda during the **Public Communications** portion of the meeting. The time limit for comments is generally limited to five minutes per person.

Before speaking to the Board of Trustees, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits. While all comments are welcome, the Board of Trustees may not take action on any matter not on this Agenda. Board of Trustees members may respond to comments after Public Communications is closed.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk (310) 524-2305. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CALL TO ORDER

B. ROLL CALL

Carol Ericson
 David Jonta
 Janice Merva

Kristie Sherrill
 Sara Whelan

C. PRESENTATIONS — NONE

D. PUBLIC COMMUNICATIONS (Related to City Business only and for which the Advisory Committee is responsible – 5 minutes per person; 30 minutes total).

E. APPROVAL OF MINUTES for July 9, 2019

F. SPECIAL ORDERS OF BUSINESS — NONE

G. NEW BUSINESS

1. Library Park Project

Library Director Melissa McCollum shares preliminary plans for a collaborative project with the Department of Recreation and Parks to activate Library Park and extend library services outdoors. Plans include outdoor seating, a sensory garden, and nature-themed play elements.

Recommendation:

1. Discussion and possible action.

2. {pages} Partnership

Library Director Melissa McCollum describes plans to partner with {pages} a bookstore to bring additional authors to El Segundo via ticketed events at the El Segundo Performing Arts Center and class and school library visits. Upcoming events at the El Segundo Performing Arts Center include Deepak Chopra on October 14, 2019 and Dav Pilkey on October 27, 2019.

Recommendation:

1. Discussion and possible action.

3. Master Fee Schedule

Library Director Melissa McCollum presents proposed changes to the City's Master Fee Schedule related to the library, including elimination of overdue fees for children and teen materials as well as the current fee for placing holds.

Recommendation:

1. Discussion and possible action.

H. UNFINISHED BUSINESS – NONE

I. REPORTS — LIBRARY DIRECTOR (No Board Action Required)

- 1. Discussion of Library Programs, Services, Budget, Material Collections, Facility Maintenance, Personnel Changes, and Other Items Related to the Administration of the El Segundo Public Library.**

J. REPORTS — SCHOOL DISTRICT (No Board Action Required)

1. Report on the School Libraries, including those at El Segundo High School, Center Street School, Richmond Street School, and El Segundo Middle School.
 - a. Library Director's Report
 - b. School District Librarian's Report

K. REPORTS — PRESIDENT, FRIENDS OF THE LIBRARY (No Board Action Required)

1. Report on Book Sales, Donations, Historical Committee Activities, Special Events and Other Items Related to Friends of the Library Business.
 - a. President's Report
 - b. History Committee Report

L. BOARD MEMBER COMMENTS —

M. ADJOURNMENT —

POSTED BY: *J. Glavin*
DATE: *9/5/19*
TIME: *4:12 p.m.*